

**REGULAR MEETING AND PUBLIC HEARING
CITY COUNCIL
CITY OF NASSAU BAY, TEXAS
MARCH 9, 2020
7:00 PM**

MEMBERS OF COUNCIL PRESENT: Mayor Mark Denman, Mayor Pro Tem Don Matter, Councilmembers Ashley Graves, John Mahon, Bob Warters, and Matt Prior, and Councilmember- Elect Phil Johnson

MEMBERS OF COUNCIL ABSENT: Councilmember Bryce Klug

OTHERS PRESENT: City Attorney Dick Gregg Jr., City Manager Jason Reynolds, City Secretary Sandra Ham, Assistant City Manager Mary Chambers, Finance Director Csilla Ludanyi, Fire Chief Tom George, Detective Gino Gallegos, and Planning Commission Chairman Roscoe Lee

PRESIDING: Mayor Mark Denman

CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Mark Denman called the meeting to order at 7:00 p.m. and announced a quorum of Council was present with six elected officials in attendance.

INVOCATION AND PLEDGES OF ALLEGIANCE

The invocation was given by Reverend Mike Stone of St. Thomas the Apostle Episcopal Church. The Pledges to the American and Texas flags were led by Nassau Bay Police Department Detective Gino Gallegos.

MAYOR'S COMMENTS/REPORTS

At this time, Mayor Mark Denman requested the opportunity to make his Mayor's comments prior to the commencement of the regular City Council agenda. He noted there are six confirmed coronavirus cases in Harris County, and the City is preparing for the potential community spread of COVID-19. Staff members are working on a plan to ensure essential city services continue if the virus impacts our employees or worksites. The City's Office of Emergency Management is participating in daily conference calls with Harris County Public Health and the Texas Department of State Health Services to stay informed and guide preparedness efforts. Right now, we are encouraging residents and staff to follow the CDC's virus prevention actions such as washing hands frequently and staying home when sick.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS AND AWARDS

Presentation of a Proclamation for Beautification Day

Mayor Denman presented a proclamation for Beautification Day to Nassau Bay Garden Club President Joyce Mayor and Garden Club members in attendance. Mayor Denman invited all to the Garden Club's annual beautification project on March 28th at 8:00am. Ms. Mayor encouraged volunteers to join in for various projects around the City, including

planting of flowers and mulch in various areas around the City. A photo was taken of Mayor Denman and Garden Club members.

Presentation in Recognition of the Emergency Management Association of Texas' Award for Excellence in Emergency Management Flood Mitigation and Home Elevation

City Manager Jason Reynolds announced the City was recently recognized at the 2020 Emergency Management Association of Texas Annual Awards Luncheon. Nassau Bay received the Excellence in Emergency Management Award for their efforts with the home elevation project. With citizen participation, Mr. Reynolds noted the success of the program, with 95% of the repetitive loss homes in Nassau Bay remedied through the home elevation project. Nassau Bay's program will be used as a national model. Mayor Denman congratulated the Emergency Management Team and noted how the program provides for a reduction in flood insurance rates and protects homes values in the City.

PUBLIC HEARING AND ACTION ITEMS FROM PUBLIC HEARING

Public Hearing on an Ordinance amending Section 16-2 of Chapter 16 – Signs, Article I – in General, Section 16-2 “Signs permitted; on-premises signs, signs permitted according to district” to ban signs in the public right-of-way

Mayor Denman announced a Public Hearing for citizens to address City Council regarding the Section 16-2 of Chapter 16 – Signs, as specifically related to prohibition of election signs in commercial and residential right-of-ways.

Public Hearing was opened at 7:14 p.m.

Mayor Mark Denman indicated this proposed ordinance was election related. Previous political sign regulations allowed for signs to be placed in the right-of-way seven (7) days prior to Election Day. Signs placed within the City rights-of-way before this period were removed and discarded.

Jonathan Amdur, 17 Leeward Lane, acknowledged the need for the ordinance, but cautioned against a blanket ban against signs in the right-of-way. He asked City Council to propose additional language with different limitations for other type of signage.

City Manager Jason Reynolds indicated the ordinance does allow for temporary signs, such as realtors signs. The main purpose would be to protect the right-of-way along the boardwalk and main commercial corridors. This ordinance does not restrict signage in a residential yard outside of the right-of-way.

Councilmember Bob Warters inquired on what the verbiage “permitted according to district,” with Planning Commission Chairman Roscoe Lee stating that it refers to the title of the section. Mr. Lee noted the whole section talks about signage.

Councilmember Warters continued by inquiring on whether realtor signs would be prohibited under this proposed ordinance, with City Attorney Dick Gregg indicating that realtor signs are allowed as an exempted sign.

There were no other public comments and the Public Hearing was closed at 7:25 p.m.

Tabling of an Ordinance amending Section 16-2 of Chapter 16 – Signs, Article I – in General, Section 16-2 “Signs permitted; on-premises signs, signs permitted according to district” to ban signs in the public right-of-way (first of two readings)

There was a brief discussion that more information was needed on which signs are allowed under this provision, and which are restricted.

It was moved by Mayor Pro Tem Don Matter, seconded by Councilmember Bob Warters, to table an Ordinance amending Section 16-2 of Chapter 16 – Signs, Article I – in General, Section 16-2 “Signs permitted; on-premises signs, signs permitted according to district” to ban signs in the public right-of-way.

Motion passed 6 – 0.

Public Hearing on an Ordinance of the City Council of the City of Nassau Bay, Texas, to amend Municipal Code Chapter 4 – buildings and construction, Article IX. – bulkheads, Section 4-197. – permit required, Section 4-198. – Definitions and Section 4-201. – bulkheads required to be maintained in safe condition.

Mayor Denman announced a Public Hearing for citizens to address City Council regarding the Chapter 4 – buildings and construction, specifically requiring bulkheads to be maintained in safe condition.

City Manager Reynolds indicated at the February 10, 2020 City Council meeting, the first reading of Ordinance O2020-793 provided for the enforcement and prevention of derelict boats / vessels. It was approved with the amendment of including floating docks under this provision of enforcement. After careful consideration of the City’s code of ordinances, it is suggested to remove the addition of the floating docks and create an ordinance amendment separately to better fit the municipal code.

Councilmember Bob Warters inquired on the definitely of “safe” within the code, with Mayor Denman reciting the code verbiage to include:

It shall be unlawful for any person, firm or corporation who shall own or occupy any waterfront lot or lots, tract or tracts, in the City of Nassau Bay to permit or allow the floating dock to be in a state of disrepair by allowing the floating dock to take on water to the point the dock becomes submerged, or the floating dock has structural deficiencies that make operation dangerous or unsafe for operators of any boat or vessel in proximity to the dock, or the floating dock has broken loose or is in danger of breaking loose from its anchor or mooring.

Councilmember Ashley Graves inquired whether this was necessary as there were no other provisions in the City code, with Mr. Reynolds responding positively yes. Mayor Denman added he believes the state of disrepair of some floating docks is a concern, and this added provision is necessary for a waterfront community.

Public Hearing was opened at 7:29 p.m.

There were no public comments and the Public Hearing was immediately closed.

Approval of the first reading of an Ordinance of the City Council of the City of Nassau Bay, Texas, to amend Municipal Code Chapter 4 – buildings and construction, Article IX. – bulkheads, Section 4-197. – permit required, Section 4-198. – Definitions and Section 4-201. – bulkheads required to be maintained in safe condition

The caption of the ordinance reads as follows (first of two readings):

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NASSAU BAY, TEXAS, TO AMEND MUNICIPAL CODE CHAPTER 4 – BUILDINGS AND CONSTRUCTION, ARTICLE IX. – BULKHEADS, SECTION 4-197. – PERMIT REQUIRED, SECTION 4-198. - DEFINITIONS AND SECTION 4-201. – BULKHEADS REQUIRED TO BE MAINTAINED IN SAFE CONDITION.

(Said Ordinance is of record in Ordinance Book No. 13 of the City of Nassau Bay, Texas, being Ordinance No. O2020-795.)

It was moved by Mayor Pro Tem Don Matter, seconded by Councilmember John Mahon, to approve the first reading of an ordinance amending Municipal Code Chapter 4 – buildings and construction, Article IX. – bulkheads, Section 4-197. – permit required, Section 4-198. – Definitions and Section 4-201. – bulkheads required to be maintained in safe condition.

Motion passed 6 – 0.

CITIZENS' REQUEST FOR HEARING BEFORE CITY COUNCIL

Mayor Mark Denman announced a Public Hearing for citizens to address Council regarding any issues or concerns.

The Public Hearing was opened at 7:30 p.m.

Arlene Philips, 1410 San Sebastian, indicated two overall concerns, including signs with graffiti, and the Shell station on Upper Bay Road, which she believes is becoming like a used car lot.

Jim Stoa, 18315 Hereford Lane, voiced his concern on the dangerous waterways with fast jet skis and boats on the Nassau Bay lagoon. He requested for Council to consider no-wake zones and additional markers or signage showing speed limits.

Phil Collins, 18514 Point Lookout Drive, provided an update from the Nassau Bay Homes Association (NBHA). He noted the NBHA will be hosting a board election on May 2nd from 7:00am to 7:00pm. Early voting information, along with absentee ballot forms, will be located on the NBHA website. Candidate applications will be accepted from March 15th through April 14th. Continuing, Mr. Collins addressed the previous discussion on election signs, and noted the NBHA deed restrictions only allow for “for sale” signs. Lastly, Mr. Collins commented on the Association’s finished audit, as they are awaiting the draft.

Colleen Etheridge, 18519 Vinland Drive, announced an upcoming St. Patrick's Day Poker Run in honor of former City Manager Chris Reed. The event will be a golf cart parade, with half of the proceeds going to the Chris Reed Foundation. The event will be on March 21st.

Win Weber, 18526 Point Lookout Drive, announced the upcoming CCISD school district board election. Although Election Day on May 2nd will be held in conjunction with Nassau Bay at City Hall, early voting is in a different location. Early voting for the CCISD election will be April 20th to April 28th. There are three candidates for Position 2, with a candidate forum to be hosted by the Clear Lake Area Chamber of Commerce on April 2nd.

There were no other public comments and the Public Hearing was closed at 7:41 p.m.

COUNCILMEMBERS' COMMENTS/REPORTS

Councilmember Matt Prior commented on the successful turnout of the recent Comprehensive Plan Update Town Hall meeting. He noted the participation to be very indicative of the passion of the residents for the City. He also positively commented on the David Braun Park pavilion, noting it continues to become more outstanding after every improvement project. Lastly, Councilmember Prior commented on the upcoming CCISD election, noting that one trustee candidate does in fact have a key to the City of Nassau Bay.

Councilmember Ashley Graves expressed her appreciation to all for the great Volunteer Fire Department banquet and congratulated the award winners. She also announced Communities in Schools will be hosting a poncho and umbrella drive, and those interested in donating can contact her. Lastly, she promoted CANBE's Legacy Bench and Legacy Brick program. Residents can purchase a bench and receive a brick for free, as well as purchase two bricks and receive one brick for free.

Mayor Pro Tem Don Matter echoed the same sentiments regarding the NBVFD banquet and commented that the Captain's Awards were well deserved. He continued by commenting on the recent Town Hall meeting, and stated his surprise that flooding continues to be an issue of concern for residents. He noted the storm water pumps on Upper Bay Road were designed for 1.5 inches of water per hour. The Public Works Department will continue their work on the final phases of pump installation. Mayor Pro Tem Matter also briefly discussed the speeding issue on Clear Creek and remarked that the City may need to review the no wake zones again shortly. Lastly, he reminded all of the upcoming CCISD Board Election on May 2nd.

REPORTS FROM STAFF MEMBERS & COMMITTEES

City Manager

City Manager Jason Reynolds began his comments by expressing his appreciation to staff for their efforts in a successful Town Hall meeting. Additionally, he noted a sewer survey will be in the upcoming Compass Rose Newsletter, which will ask for residents' input on stormwater and sanitary sewer issues they have experienced since Hurricane Harvey in 2017. Continuing, he noted the AirBnb task force will present at the next April meeting, as state legislation continues to restrict a City's ability to enforce. Mr. Reynolds continued by announcing several upcoming City events, including Beautification Day on March 28th,

Easter in the Park on April 5th, and the 50th Anniversary celebration and gala on April 4th, which already has 280 attendees.

Police Department

Detective Gino Gallegos provided the Police Department report, as Police Chief Tim Cromie was participating in the Houston Livestock Show & Rodeo tribute to police. Additionally, he noted the HLS&R would be honoring Sergeant Kaila Sullivan this evening. He continued by providing the Police Department monthly report. For February, the Department responded to 342 calls, made 102 traffic stops, issued 61 citations (with 101 warnings), and patrolled 4,502 miles.

Fire Department

Fire Chief Tom George presented the Fire Department's February status report. Chief George stated the Department responded to 31 calls and logged approximately 1,500 man hours. Current membership is at 38 members, after recently losing two members. There are currently five new applicants, with four individuals participating in a fire academy program.

Parks & Recreation

Parks & Recreation Committee Chairman Roscoe Lee overviewed the recent Parks & Recreation Committee meeting on February 19th. He indicated the City's parks are in great shape, but voiced concern about Founder's Park. He noted the Committee is obtaining designs for Founder's Park, and their recommendation is for it to be a walking park, with the option of extending it to golf cart traffic as well. Additionally, the Committee is getting quotes for playground equipment for David Braun Park. Currently, it was suggested to incorporate electronic equipment, but it is determined that David Braun Park is not well-suited for electronic equipment. The Committee is still reviewing design options that are appropriate for a wide range of age groups. Continuing, he held a brief discussion on the park's reservation form, but noted the topic would be later discussed on the agenda. Mr. Lee also detailed the Committee's partnership with the Houston Zoo and the progress of the pollinator garden. The tentative installation date is April 18th.

CONSENT AGENDA

Approval of Minutes of Regular Meeting on February 10, 2020

Approval of an annual resolution accepting the Anti-Fraud Policy designed to enforce controls and to aid in the prevention and detection of fraud, theft, waste, or abuse against the City

The caption of the resolution reads as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASSAU BAY, TEXAS, ADOPTING AN ANNUAL ANTI-FRAUD POLICY DESIGNED TO ENFORCE CONTROLS AND TO AID IN THE PREVENTION AND DETECTION OF FRAUD, THEFT, WASTE, OR ABUSE AGAINST THE CITY.

(Said Resolution is of record in Resolution Book No. 19 of the City of Nassau Bay, Texas, being Resolution No. R2020-2194.)

Approval of an annual resolution exempting from 2020 Ad Valorem Taxes a portion of the market value of a residence homestead as authorized by the Constitution of the State of Texas

The caption of the resolution reads as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASSAU BAY, TEXAS, EXEMPTING FROM 2020 AD VALOREM TAXES A PORTION OF THE MARKET VALUE OF A RESIDENCE HOMESTEAD AS AUTHORIZED BY THE CONSTITUTION OF THE STATE OF TEXAS, ARTICLE VIII, SECTION 1-b, SUBSECTION (E) & (N); AND TEXAS PROPERTY CODE SECTION 11.13.

(Said Resolution is of record in Resolution Book No. 19 of the City of Nassau Bay, Texas, being Resolution No. R2020-2195.)

Approval of a resolution reappointing Presiding Judge Holly Williamson and Relief Judge Win Weber of the Municipal Court

The caption of the resolution reads as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASSAU BAY, TEXAS, REAPPOINTING A PRESIDING JUDGE AND RELIEF JUDGE OF THE MUNICIPAL COURT.

(Said Resolution is of record in Resolution Book No. 19 of the City of Nassau Bay, Texas, being Resolution No. R2020-2196.)

It was requested by Mayor Pro Tem Don Matter to pull Consent Agenda item 9.E for further discussion.

It was moved by Councilmember Bob Warters, seconded by Councilmember Matt Prior, to approve Consent Agenda items 9.A, 9.B, 9.C, and 9.D.

Motion passed 6 – 0.

Approval of the second and final reading of an ordinance of the City Council of the City of Nassau Bay, Texas, for the purpose of preventing vessels in neglected or deteriorating condition from reaching a likely and foreseeable state of disrepair within the territorial limits of the City; providing for a penalty and for severability; and providing for codification

Mayor Pro Tem Don Matter requested further clarification on the ordinance, inquiring if the ordinance held to the original intent of Council. As an example, Mayor Pro Tem Matter questioned how City Council can enforce a boat with algae, when the ordinance states the vessels is required to be in a deteriorating condition. City Manager Reynolds indicated that the language with the ordinance is more centered around the vessel structure.

City Attorney Dick Gregg, Jr. agreed, noting the ordinance does not cover an instance of mold on a vessel, but can start the process of enforcement. As an analogy, Mayor Pro Tem Matter inquired on mold in a home, with City Attorney Gregg countering by saying the City addresses those types of homes as dilapidated structures, not as mold issues. City Manager Reynolds expressed the intent is similar to the proposed ordinance for boats.

Councilmember Matt Prior asked for assurance there would be no unintended consequences from this ordinance and requested a quarterly update on the enforcement activities related to this proposed ordinance. City Manager Reynolds indicated activity would be on the monthly code enforcement report to Council.

The caption of the ordinance reads as follows (second and final reading):

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NASSAU BAY, TEXAS, FOR THE PURPOSE OF PREVENTING VESSELS IN NEGLECTED OR DETERIORATING CONDITION FROM REACHING A LIKELY AND FORESEEABLE STATE OF DISREPAIR WITHIN THE TERRITORIAL LIMITS OF THE CITY; PROVIDING FOR A PENALTY AND FOR SEVERABILITY; AND PROVIDING FOR CODIFICATION.

(Said Ordinance is of record in Ordinance Book No. 13 of the City of Nassau Bay, Texas, being Ordinance No. O2020-793.)

It was moved by Mayor Pro Tem Don Matter, seconded by Councilmember Matt Prior, to approve the second and final reading of ordinance for the purpose of preventing vessels in neglected or deteriorating condition from reaching a likely and foreseeable state of disrepair within the territorial limits of the City.

Motion passed 6 – 0.

FIRST READING OF ORDINANCES

Adoption of an Ordinance amending the Fiscal Year 2019 Budget (first and only reading)

This item was originally presented on the City Council agenda as 11.A.

Finance Director Csilla Ludanyi began the discussion by noting this agenda item is a housekeeping item related to the Fiscal Year 2019 Budget. This budget amendment needs to be approved prior to the presentation and acceptance of the audit documents. Finance Director Ludanyi highlighted the two amendments to the General Fund and the Special Revenue & Grants Fund. The General Fund amendment captures revenue increases in Sales Tax and Building Permits, which offsets the additional expenses incurred in the Building Department, Fire Department, IT, and Municipal Court. The Special Revenue & Grants Fund amendment captures increases occurred in both revenue and expenditures related to the FEMA Elevation Grant.

The caption of the ordinance reads as follows (first and only reading):

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NASSAU BAY, TEXAS, AMENDING THE FY19 BUDGET TO RECOGNIZE INCREASES IN GENERAL FUND REVENUE TOTALING \$187,430 AND IN GENERAL FUND EXPENDITURES TOTALING \$60,860 AND INCREASES IN SPECIAL REVENUE AND GRANTS FUND REVENUE TOTALING \$320,660 AND IN SPECIAL REVENUE AND GRANTS FUND EXPENDITURES TOTALING \$330,860.

(Said Ordinance is of record in Ordinance Book No. 13 of the City of Nassau Bay, Texas, being Ordinance No. O2020-796.)

It was moved by Councilmember Bob Warters, seconded by Councilmember Matt Prior, to approve by first and only reading an ordinance amending the Fiscal Year 2019 Budget.

Motion passed 6 – 0.

NEW BUSINESS

This item was originally presented on the City Council agenda as 10.A.

Presentation of Audited Financial Statements and Accompanying Documents for Fiscal Year Ending September 30, 2019 by Belt Harris Pechacek, LLLP and Acceptance of Same by Council

Ms. Stephanie Harris of the financial firm presented highlights of the City's annual audit for Fiscal Year ending September 30, 2019. The City has met the highest level of acceptable accounting standards and Ms. Harris recognized the Finance Department for receiving the Certificate of Achievement for Excellence in Financial Reporting award.

Ms. Harris indicated Belt Harris Pechacek is issuing an unmodified audit opinion on the City's Financial Statements, the highest level of assurance the firm can provide. Providing a brief overview of the Statement of Net Position, Nassau Bay's total assets were \$32,924,869, with total liabilities of \$14,929,307 for a net position of \$18,765,934. Ms. Harris also detailed the City's Component Units, with the Economic Development Corporation ending at a net position of \$602,591 and the NASA Area Management District ending at a net position of \$347,585.

Continuing with the Statement of Activities, Ms. Harris stated in Fiscal Year 2019 the City incurred \$11,844,856 in expenses for governmental activities. Water and sewer activities incurred \$2,100,861 in expenses. The City collected \$3,206,689 in direct charges for services related to water and sewer. In summary, the City ended the Fiscal Year with net expenses of approximately \$5.4 million.

Ms. Harris also provided details of the City's income statement on a modified accrual basis. For Fiscal Year 2019, the City's Total Government Funds were at \$11,389,849, with Total Expenditures of \$10,766,624. The City saw an increased net change in fund balance in the approximate amount of \$660,000. The benchmark for General Fund balances is three months, or 25%. The City's General Fund ended with a fund balance of approximately \$3 million, which represents approximately 55% of the fund balance held at the end of the year, or approximately 6 months.

Additionally, for entities receiving more than \$750,000 in federal funding, a single audit of those federal funds must be performed by an independent auditor. Belt Harris Pechacek is issuing an unmodified audit opinion of City compliance with this federal funding requirement.

Mayor Denman congratulated the Finance Department and Finance Director Csilla Ludanyi for another successful audit.

It was moved by Mayor Pro Tem Don Matter, seconded by Councilmember Ashley Graves, that the Audited Financial Statements for Fiscal Year 2019 be accepted as presented.

Motion passed 6 – 0.

At the conclusion of this action item, the City Council meeting resumed according to the posted agenda.

Presentation and Discussion on the City's Palm Tree Survey and action plan for the NASA 1 medians

City Manager Jason Reynolds provided an update on the City's current palm tree situation. Currently, 17 palms trees have fallen, with an approximate cost of replacement of \$220,000. The City is actively working to treat the trees and is working with an arborist to monitor their status. The City currently utilizes \$45,000 from the EDC to replace three trees a year.

Nassau Bay conducted a palm tree survey to gather citizen input on this topic so that a long-term solution could be presented to City Council. City Manager Reynolds provided a brief overview of the results, stating 75% of Nassau Bay citizens would rate the appearance of NASA 1 lower with less palm trees. Approximately 65% stated palm trees are important, but feedback was overwhelming against spending property tax revenue to replace the palm trees.

Continuing with an action plan, Mr. Reynolds indicated it would cost \$1.5 million to replace all of the trees. He presented a visual outlining the proposed areas for medjool palm trees, which would be the entrances to Nassau Bay, Space Center, NASA, and also next to the Hilton Hotel. There will discussion with Methodist Hospital on cost sharing the replacement of trees near their location. Mr. Reynolds continued by overviewing potential design scenarios, cost estimates, funding opportunities, and the various types of trees.

Councilmember Matt Prior emphasized a need to ensure the City maintains safe roadways, and that any proposed designs options do not impede visibility.

Approval of fees for the usage of the City's parks' facilities

Parks & Recreation Committee Chairman Roscoe Lee presented on the Committee's recommendation in addressing for profit use of the City's park facilities. Mr. Lee overviewed some of the key provisions of the updated pavilion reservation application. These provisions include:

- Reservations are limited to Nassau Bay residents.

- Maximum duration for repetitive events is one year. Repetitive events can be renewed with City approval / by the City Manager.
- Each person or group using the facilities within the park shall clean up all debris and leave the premises in a neat and orderly condition. Before and after pictures will be required.
- A maintenance deposit is required for the use of the Pavilion (\$100).
- The maximum number shall not exceed 200 people.
- Reservations are limited to 5:00am to 9:00am on weekdays (excluding national holidays) for repetitive events.
- Alcoholic beverages cannot be sold at the event. If alcoholic beverages are to be consumed additional requirements must be coordinated with the Nassau Bay Police Department.
- \$1 million liability insurance required.

Mr. Lee indicated these new provisions were to protect the City's facilities. Additionally, City Manager Reynolds requested for Council to give the City Manager authority to approve rates and provisions for groups and repetitive reservations. A brief discussion was held regarding group usage in the parks, liability insurance, and alcohol consumption. City Manager Reynolds indicated Police Chief Tim Cromie has reviewed the form and provided feedback.

It was moved by Councilmember Bob Warters, seconded by Councilmember Ashley Graves, to approve fees for the usage of the City's parks' facilities and grant the City Manager authority to approve rates and provisions for groups and repetitive reservations.

Motion passed 6 – 0.

Naming of the park pavilion in honor of longtime volunteer Roscoe Lee

Mayor Mark Denman surprised Planning Commission Chairman and Parks & Recreation Chairman Roscoe Lee with the naming of the David Braun Park pavilion in his honor. Councilmembers commended Mr. Lee for his sense of commitment to the City and recognized the invaluable asset to Nassau Bay he has been over the years. Mr. Lee thanked Council for the honor and a photo was taken of Mr. Lee, Mayor Denman, and City Manager Reynolds.

EXECUTIVE SESSION

Meeting recessed to Executive Session at 8:38 p.m. as authorized by Texas Government Code, Chapter 551, Open Meetings, Subchapter D, Exceptions to Requirement that Meeting be Open, with Mayor Denman reading from the posted agenda the following topic to be discussed in Executive Session:

1. §551.074 Personnel – Discuss the employment, evaluation, compensation, goals, and duties of the City Manager.

Meeting returned to Open Session at 9:23 p.m.

ACTION ITEMS FROM EXECUTIVE SESSION

Action regarding personnel matter(s) as discussed in executive session – City Manager

No action was taken on this agenda item.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:24 p.m.

Minutes approved as submitted and/or amended this 13th day of April, A.D. 2020.



ATTEST:

Sandra V. Ham
City Secretary

CITY OF NASSAU BAY, TEXAS

Mark A. Denman
Mayor