

**SPECIAL MEETING & PLANNING RETREAT
CITY COUNCIL
CITY OF NASSAU BAY, TEXAS
MAY 21, 2021
12:00 PM**

MEMBERS OF COUNCIL PRESENT: Mayor Bob Warters, Mayor Pro Tem Don Matter, Councilmembers Phil Johnson, Ashley Graves, Bryce Klug, Sandra Mossman, and Matt Prior

MEMBERS OF COUNCIL ABSENT: None

OTHERS PRESENT: City Manager Jason Reynolds

PRESIDING: Mayor Bob Warters

CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Bob Warters called the meeting to order at 12:15 p.m. and announced a quorum of Council was present with all elected officials in attendance.

CITIZENS' REQUEST FOR HEARING BEFORE CITY COUNCIL

Mayor Warters announced a Public Hearing for citizens to address Council regarding any issues and concerns.

The Public Hearing was opened at 12:15 p.m.

There being no one wishing to speak, the Public Hearing was immediately closed.

NEW BUSINESS

Authorization of the City Manager to bid and acquire additional playground equipment at David Braun Park

City Manager Jason Reynolds led City Council through a discussion on the acquisition of additional playground equipment for David Braun Park.

After the discussion, Councilmember Bryce Klug made the following motion for additional equipment in David Braun Park:

- 1) Direct the City Manager to complete the RFP / Buy Board process for a piece of additional playground equipment. This additional equipment is to be a supplemental piece of playground equipment to the GameTime playground equipment City Council approved on May 10, 2021.
- 2) The additional equipment selected will be placed on the existing footprint of the David Braun Park play area. It will further have all reasonable attributes as depicted by GameTime model number CC21000, "The Stadium".
- 3) Bids should be received within two weeks, allowing for a reasonable delay for administrative reasons, not to exceed an additional week. The bids are to be presented to

City Council at the June 14, 2021 Council meeting, and shall be procured utilizing Fiscal Year 2021 Budget funds.

Continuing the discussion, Councilmember Klug made the following motion for additional playground equipment in Swan Lagoon Park:

- 1) Direct the City Manager to complete the RFP process for an additional piece of playground equipment for Swan Lagoon Park and accompanying playground construction respective to installation.
- 2) The RFP should be designed to obtain equipment that has all reasonable attributes of GameTime model Kid Course 1800, and additionally include a playground system suitable for ages 2 to 5 years old.
- 3) Bids should be received by the City in December 2021. The bids are to be presented to City Council at the December 13, 2021 Council meeting, and shall be procured utilizing Fiscal Year 2022 Budget funds.

It was moved Councilmember Bryce Klug, seconded by Councilmember Sandra Mossman, to authorize the City Manager to bid and acquire additional playground equipment for David Braun Park and Swan Lagoon Park as described above.

Motion passed 7 – 0.

Authorization of the City Manager to sign a contract extension with Crowder Gulf as the primary contractor for disaster debris removal and Ceres Environmental as the secondary debris removal contractor

City Manager Jason Reynolds indicated both contracts with Crowder Gulf and Ceres will expire in 2021. Authorization by City Council will allow Mr. Reynolds to extend both written agreements for two additional years.

It was moved Mayor Pro Tem Don Matter, seconded by Councilmember Matt Prior, to authorize the City Manager to sign a contract extension with Crowder Gulf as the primary contractor for disaster debris removal and Ceres Environmental as the secondary debris removal contractor.

Motion passed 7 – 0.

Authorization of the City Manager to sign a contract extension with True North Emergency Management as the primary contractor for disaster debris monitoring services

City Manager Jason Reynolds indicated the contract with True North Emergency Management will expire in 2021. Authorization by City Council will allow Mr. Reynolds to extend the written agreements for an additional year.

It was moved Councilmember Sandra Mossman, seconded by Councilmember Bryce Klug, to authorize the City Manager to sign a contract extension with True North Emergency Management as the primary contractor for disaster debris monitoring services.

Motion passed 7 – 0.

PLANNING RETREAT

Mayor Warters, City Council, and City Manager Jason Reynolds, conducted a planning session to discuss the City's future vision, projects, management initiatives, goals, and objectives to prepare for the coming fiscal year beginning October 1, 2021.

City Manager Reynolds began discussions by overviewing the structure of the afternoon's workshop. Mr. Reynolds focused on the Council's priorities and requested feedback from Council on the City's vision for the next five years.

Through the Planning Retreat, City Manager Reynolds led Council through discussion on the following questions:

1. Is the City addressing organizational risks appropriately?
2. Are municipal services being delivered to Council's expectations? Have the residents provided feedback?
3. Does the City's financial situation align with Council's vision?
4. Are there opportunities the City is missing, including economic, financial, community, and regional opportunities?
5. Does Nassau Bay distinguish itself from other cities? Does Council wish to do so?
6. What policy focal points is the City missing?
7. What are the biggest sore points that Council receives feedback on? What policies does Council have in mind that they would like to see action?
8. Are there trends or future legislation that are of concern to members of Council? Why?
9. As the City prepares for the Unified Development Code, are there specific things Council would like staff to address with the residential code, or the City's commercial code?
10. Are there specific infrastructure pieces that Council would like to discuss?
11. Do you feel there is cohesiveness amongst Council? Amongst Council and staff?
12. Is the City successful? Based on what?

As this was a Planning Retreat / Workshop, no action was taken.

ADJOURNMENT

There being no further business, the meeting adjourned at 2:55 p.m.

Minutes approved as submitted and/or amended this 12th day of July, A.D. 2021.

CITY OF NASSAU BAY, TEXAS



Robert L. Warters
Mayor

ATTEST



Sandra V. Ham
City Secretary