

**REGULAR MEETING AND PUBLIC HEARING  
CITY COUNCIL  
CITY OF NASSAU BAY, TEXAS  
AUGUST 9, 2021  
7:00 PM**

**MEMBERS OF COUNCIL PRESENT:** Mayor Bob Warters, Mayor Pro Tem Don Matter, Councilmembers Phil Johnson, Ashley Graves, Bryce Klug, Sandra Mossman, and Matt Prior

**MEMBERS OF COUNCIL ABSENT:** None

**OTHERS PRESENT:** City Attorney Dick Gregg Jr., City Manager Jason Reynolds, City Secretary Sandra Ham, Assistant City Manager Mary Chambers, Finance Director Csilla Ludanyi, Public Works Director Paul Lopez, Police Chief Tim Cromie, Fire Chief Tom George, Director of Communications & Tourism Kristin Edwards, Human Resources Manager Chani Honeycutt and Planning Commission Chairman Roscoe Lee

**PRESIDING:** Mayor Bob Warters

**CALL TO ORDER AND ROLL CALL OF MEMBERS**

Mayor Bob Warters called the meeting to order at 7:00 p.m. and announced a quorum of Council was present with all elected officials in attendance.

**APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS, AWARDS**

**Presentation of a Proclamation to the Nassau Bay Special Events Committee in honor of their work on the City's successful Fourth of July celebration**

Mayor Bob Warters presented a proclamation to the City's Special Events Committee, recognizing and expressing appreciation for the vital contributions made by the volunteers during a challenging COVID year, and for most notably, a successful Fourth of July Parade and Celebration.

Volunteers of the Special Events Committee attended the meeting via Zoom to receive the proclamation. Mayor Warters ended his comments by personally thanking Chairwoman Stacey Amdur and the whole team for their excellent work at the Fourth of July celebration.

**Recognition of Nassau Bay Police Department Sergeant Promotion**

Chief Tim Cromie announced the recent promotion of Corporal Jason Vain to Patrol Sergeant. He noted that Sergeant Vain has been with the Nassau Bay Police Department for five years. Prior to coming to NBPD, Sergeant Vain worked for Lea County Sheriff Department in Hobbs, New Mexico. Sergeant Vain holds an Associate Degree in Criminal Justice and an Associate Degree in Automotive Technology from Kishwaukee College. Sergeant Vain will supervise the night shift. He ended his presentation by complimenting Sergeant Vain and congratulating him on the promotion.

Sergeant Jason Vain expressed his appreciation to Chief Cromie and to Sergeant Jerel Crowder for the opportunity. Sergeant Vain stated he looks forward to the new endeavor and working with the Department.

### **Presentation in Recognition of the Government Finance Officers Association's Distinguished Budget Presentation Award**

City Manager Jason Reynolds indicated this was the eighth year the City has received this award. He noted to earn the Government Finance Officers Association's Distinguished Budget Presentation Award, the City's budget documents must meet program criteria and excel as a policy document, financial plan, operations guide, and communication tool.

Mr. Reynolds acknowledge the outstanding work of the Finance Department, especially under the leadership of Finance Director Csilla Ludanyi.

### **Presentation on New City Council Communication Efforts & Business Promotions**

Director of Communications & Tourism Kristin Edwards discussed the new marketing efforts she has implemented in her new position. The first efforts include a new Mayor and Councilmember columns incorporated into monthly Compass Rose newsletter. Ms. Edwards agrees this is a good approach to integrate the voices of each City Councilmember into the City's communications. Secondly, Ms. Edwards has implemented a Councilmember photo series, promoted local business while getting the names and faces of the City's leadership onto the City's social channels.

### **Presentation of the City Manager's Proposed Budget for Fiscal Year 2022**

City Manager Jason Reynolds began the presentation by requesting upon Council to incorporate Agenda Item 10.F, "Discussion and possible action on the tax rate calculation and timeline," within the presentation.

Mr. Reynolds noted the tax rate discussion is scheduled for later in the meeting. He held a discussion on the proposed rate and possible adjustments to the CIP based on an anticipated lower revenue. There is a tentative meeting on August 16th to further discuss the tax rate implications on the budget.

Finance Director Csilla Ludanyi indicated the final tax calculations have not been received, as what was previously received by the City had errors. There are many items needing verification to proceed with the tax rate discussion. This year, the rate takes into consideration the City's recently passed debt issuance. Additionally, there are value changes and an increase in the debt service. City Council will need to meet on August 16th in order to meet the legally required publication notice deadlines.

City Manager Reynolds continued the presentation by overviewing the General Fund. He began his comments with the long-range financial plan, which continues to be well within the City's priorities for fiscal management. Overall, revenue and expenditures are at appropriate level and sustainable for the next ten years.

Mr. Reynolds continued with an overview of the General Fund's revenue and expenditures. City Manager Reynolds provided the notable changes for expenses, which include targeted salary increases, 3% merit increases, 11% decrease in retirement

costs, a health insurance increase of 5%, worker's compensation and general liability increases, and an upgraded cybersecurity system.

He provided a breakdown of each General Fund department's expenses, with General & Administrative (G & A) comprising 13% of the General Fund, not accounting for CIP. Overall, most of the General Fund revenue is allocated to the Police Department and Public Works, with the Police Department comprising 24%. Additionally, there are new positions budgeted for the Building Department and Public Works, which includes an overlap of employees with the retirement of the current Building Official, and an Assets Manager for Public Works. Other changes include an increase in budget for contract services for Public Works and a restructure in the Municipal Court.

Mr. Reynolds continued the presentation with a review of the City's revenue and expenses, inclusive of the proposed CIP. The City's proposed revenue is \$6.8 million, with a end of year balance of \$1.7 million. The City's Charter dictates the City maintains 90 days, which is approximately \$1.4 million. The current balance as proposed is 113 days of reserves. This number can be finalized at the next Budget Workshop.

Mr. Reynolds detailed the Capital Infrastructure Plan (CIP) and described the various funding sources for the projects, totaling \$7.6 million. The CIP has various sources of funds, totaling 7.6 mil in projects. This funding includes the recent debt issuance. He further described each of the projects for FY22, with the street replacement project to be funded with \$1 million from the bond and \$800,000 from the Street Sales Tax Fund.

After the most recent CIP discussion, Mr. Reynolds indicated that the City experienced a safety boat failure. Unfortunately, after the adjustments to the CIP based on lower projected revenue, and the unexpected expenditure of the boat, Council will need to decide which projects to remove from the CIP list. City Manager Reynolds indicated there is a \$350,000 deficit for the CIP, and City Council will discuss the projects further at the upcoming Budget Workshop.

Councilmember Johnson inquired on the reasoning for the budget decrease in the Police Department. Mr. Reynolds responded that the largest expenditures in FY21 were COVID related, and these expenses are not accounted for in FY22. Additionally, FY21 allocated emergency pay for the Department. Lastly, with the loss of a senior Police Officer, there were wage savings.

City Manager Reynolds continued with an overview of the Water / Sewer Fund. He indicated it to be a standard budget, as it is its own fund. The budget accounts for the \$3 million from the TWDB bond, which was generated through the recent water rate increase. Overall, there are no significant changes.

He continued by overviewing the completed projects in FY21. The Public Works Department has maintained steady activity, with the water lines, sand filter rehabilitation and the spiral screen emergency repair. Looking to FY22, most projects will be funded with reserves. Some projects include hardening of the water lines, which has not been funded yet. Mr. Reynolds believes a grant can be awarded for the project. Additionally, a project for consideration is weather protection at the water tank, per DPS guideless for terrorist protection.

City Manager Reynolds referenced City Council's commitment in 2018 to replace 15 miles of sewer line within the City. The first phase of the project included a utility rate study, which allowed the City to issue the TWDB debt. He indicated the RFQ to begin the project will be issued soon, with construction to begin in FY22. At the end of FY22, the City will complete another utility rate study for additional funding for Phase 2. Most of the at-risk water lines will be repaired in Phase 1 and Phase 2, therefore Council has the option to wait to begin Phase 3, to allow some slower activity within the City.

Mr. Reynolds transitioned the presentation to the Tourism Fund. With Nassau Bay's two large hotels, the City outperforms the cities of Seabrook and Kemah combined. He recognized that COVID did hamper the Tourism Fund budget. Before FY21, staff projected approximately \$1 million per year, but during the pandemic. The Fund is expected to generate approximately \$450,000. He noted for FY22, projections are at \$606,000, with the expectation to return to normal levels by FY24.

The City will allocate \$231,000 from the Tourism Fund for CIP projects, including wayfinding signage, expanded gateway branding, the Sergeant Kaila Sullivan memorial, the Galaxy Lights holiday project, and the art monument location adjustment. Mr. Reynolds provided visuals for each of the projects, and specifically highlighted the Galaxy Lights project, which is a partnership with Space Center Houston. He anticipates this holiday display will attract more pedestrian traffic, and along with all the new branding efforts on NASA Parkway, tourists will know they are in the City Nassau Bay.

Ending his presentation, City Manager highlighted the City's Debt Fund. He referenced the previously issued bond in FY21. Currently, the City has a debt policy of 20%. The next roll-off of debt will occur in 2028 and another roll-off in 2032. Currently, the City has a good position on Debt.

Councilmember Bryce Klug noted that this budget cycle was his ninth on City Council, and emphasized it was the best budget produced yet. Councilmember Klug acknowledged there were many difficult decisions made, and Council has discussed the budget for 100 plus hours. He recognized this budget protects the public safety elements and is a financial manifestation of the City's combined efforts. Councilmember Klug expressed his appreciation to Mayor and Council for their thorough volunteer efforts. He indicated this budget allowed the City to borrow at historically low interest rates and emphasized the City's recently received outstanding S&P rating.

Councilmember Johnson commented that the budget is a good reflection of the efforts of City Manager Reynolds and staff, relative to cost-cutting. Significant savings were creating, which is allowing the City to reinvest into the City's infrastructure with long-term benefits.

## **PUBLIC HEARING AND ACTION ITEMS FROM PUBLIC HEARING**

### **Public Hearing on the City Manager's Proposed Budget for Fiscal Year 2022**

Mayor Warters announced a Public Hearing for citizens to address Council regarding the City Manager's Proposed Budget for Fiscal Year 2022.

**The Public Hearing was opened at 7:46 p.m.**

There being no one wishing to speak, the Public Hearing was immediately closed.

### **CITIZENS' REQUEST FOR HEARING BEFORE CITY COUNCIL**

Mayor Wartens announced a Public Hearing for citizens to address Council regarding any issues and concerns.

#### **The Public Hearing was opened at 7:47 p.m.**

Arlene Philips, 1410 San Sebastian, applauded CenterPoint for their recent tree trimming project. From the beginning of the project, Ms. Philips indicated she was properly noticed, and received a brochure on how CenterPoint would proceed. Overall, she indicated to be a professionally completed project, as the crews were careful and clean.

There were no other public comments, and the Public Hearing was closed at 7:49 p.m.

### **COUNCILMEMBERS' COMMENTS/REPORTS**

Councilmember Matt Prior recognized Sergeant Jason Vain's promotion, citing it was well deserved. Secondly, Councilmember Prior expressed appreciation to the Special Events Committee, and thanked the Mayor for issuing the proclamation. Lastly, he offered assistance to Director of Communications & Tourism Kristin Edwards for the next upcoming newsletter City Council article.

Councilmember Sandra Mossman concurred with Councilmember Prior's comments. She also congratulated Finance Director Csilla Ludanyi on another outstanding budget. Councilmember Mossman congratulated Sergeant Vain on his promotion and indicated she was impressed with his resume. Lastly, she commented on Director of Communication & Tourism Kristin Edwards new marketing efforts.

Councilmember Ashley Graves expressed her appreciation to the Special Events Committee, noting they really are the "dream team." She continued by congratulating Sergeant Vain on his promotion and Finance Director Ludanyi on the GFOA budget award. She also thanked Ms. Edwards for her new communication efforts. Councilmember Graves continued by announcing CANBE's Reindeer Run, which will be held on the same day as Holiday in the Park and the Christmas Boat Lane Parade. Registrations for the Fun Run are now open. Lastly, Councilmember Graves encouraged her colleagues to participate in the upcoming Harris County Mayors & Council Association meeting at the Houston TranStar facility on August 16th.

Councilmember Phil Johnson echoed the comments of his Council colleagues. He commented on the humor of the Special Events Committee, as they were comically dressed on the Zoom meeting, as it shows how they are the heart of what makes Nassau Bay an incomparable City.

Mayor Pro Tem Don Matter acknowledged that Nassau Bay is a great City to live in, and the volunteers of the Special Events Committee greatly contribute to the community spirit. He also thanked Police Chief Tim Cromie, as the "party cove" has quieted over the last few weeks. There were four outside agencies who assisted in patrolling the waters.

### **MAYOR'S COMMENTS/REPORTS**

Mayor Bob Warters voiced support of all the comments made by his Council colleagues. He highlighted several pending infrastructure projects, noting it will be a busy year of construction in the City. These projects include a street rehabilitation project, sewer line replacement, and home elevations. Additionally, CenterPoint will be tree trimming, installing new poles, and completing a new underground power line. Mayor Warters acknowledged all these heavy activities will be for the long-term benefit of the City.

## **REPORTS FROM STAFF MEMBERS & COMMITTEES**

City Manager Jason Reynolds began by expressing his appreciation to the Special Events Committee. He also announced several upcoming events in the City, including National Night on October 5th, Street Eat on October 16th, and Halloween in the Park on October 23rd, with October 30th as the rainout date.

### **Police Department**

Chief Tim Cromie provided the Police Department monthly report. For July, the Department responded to 317 calls, took 45 reports, performed 165 traffic stops, issued 96 written and verbal warnings, and issued 69 citations. Officers patrolled 4,351 miles in the City for the month.

Chief Cromie also provided a marine operations report for the month of July. In July, the Department responded with 30 patrol hours on water for a total of 94.5 man hours. The Department completed 15 safety checks and three calls for service. He also thanked the Volunteer Fire Department, as they largely assist in the patrol efforts.

Lastly, Chief Cromie congratulated Officer Jacob Arnesen on his one-year anniversary with the NBPD. This anniversary will also complete Officer Arnesen's one-year probationary period with the department.

### **Fire Department**

Fire Department President Matt Roper presented the Fire Department's July status report. President Roper stated the Department responded to 35 calls. Membership numbers remain consistent at 38 members. The volunteers are making great progress on the public safety boathouse, although they have experienced supply chain issues. The Department hopes to have the boat dock in the water soon.

### **Public Works Department**

Public Works Director Paul Lopez provided an update on the Department's activities. Mr. Lopez stated that beginning August 16th, a contractor will cut 29 palm trees and grind 30 stumps over a seven-day period. The sand filter project is in the demolition phase. The new David Braun Park playground equipment is expected to be delivered in August, with an expected completion date of October 2021.

Staff are working with Harris County Precinct 2 engineers to televise the sanitary sewer line that goes down San Sebastian. Additionally, staff is working with CenterPoint for power lines for the new Nassau Bay branded monument signs. At Nasa Road and Point Lookout Drive, staff will be extending power from the City's palm tree lights to the entrance

of these new signs. Additionally, crews are evaluating the Saturn median for more electrical outlets for the Galaxy Lights at the Saturn median.

Mr. Lopez noted as the heat increases, staff continue to work on minor water leaks. He has ordered more pipe and clamps in anticipation of any shortage of materials. Beginning Thursday afternoon, Parks crews will begin replacing a variety of flowers at 18 end caps in the City medians. Crews will install dianthus, pansies, and peonies on the Point Lookout Drive entrance of the City, followed by all the other medians.

Councilmember Phil Johnson requested clarification on the stump grinding, with City Manager Reynolds responding that it is only leveling. He noted Public Works Director Lopez received a low estimate of \$2,500 to level the area, and therefore decided to move forward with that aspect of the project.

## **CONSENT AGENDA**

### **Approval of Minutes of Regular Meeting on July 12, 2021**

### **Approval of Minutes of Budget Workshop on July 19, 2021**

### **Approval of the Economic Development Corporation Minutes of May 3, 2021 and EDC Budget for Fiscal Year 2022 as approved by the EDC at its meeting held on August 9, 2021**

### **Authorization of the City Manager to sign a contract with Kendig Keast Collaborative (KKC) for consulting services on development of the Unified Development Code**

It was moved by Councilmember Bryce Klug, seconded by Councilmember Sandra Mossman, to approve the Consent Agenda.

Motion passed 7 – 0.

## **NEW BUSINESS**

### **Approval of the addition of a standing City Council Workshop on the fourth Monday of every month (six-month trial basis)**

City Manager Reynolds indicated he was asked by Council to bring this agenda item for consideration. It was requested to host a second meeting every month, and for it to be a workshop format where Council can discuss various projects. Mr. Reynolds overviewed the City's charter and code, and requesting clarification from Council on how to proceed.

Councilmember Bryce Klug voiced support of a second workshop, as currently Council only meets in a formal setting. Throughout the debt and budget workshops, it has allowed for more casual conversations and discussions.

Mayor Bob Wartens countered, and requested the meetings be scheduled as needed. He indicated the meetings should not be put on the City's calendars, as it automatically commits each person to the meeting date.

Mayor Pro Tem Don Matter referenced City Manager Reynolds “Coffee with the City Manager” held every Friday. As Mr. Reynolds meets four hours every month with the citizens, Council should have the same opportunity for open discussion. Mayor Pro Tem Matter requested the meetings to be scheduled on the fourth Monday of each month.

Councilmember Phil Johnson voiced support of this scheduling, and asked for consideration to setup on a trial basis of six months. He did not want to burden each individual’s schedule and wanted to be cognizant of each person’s time.

It was moved by Councilmember Bryce Klug, seconded by Mayor Pro Tem Don Matter, to approve the addition of a standing City Council Workshop on the fourth Monday of every month, for a six-month trial basis.

Motion passed 6 – 1, Warters opposed.

**Approval of a professional services proposal from ARKK Engineers, LLC in the amount of \$98,150.00**

Public Works Director Paul Lopez began the discussion by overviewing the upcoming street replacement project. Fifteen street locations have been identified to be replaced due to cracks, uneven shifting, or breaks in the street panels. He noted the project includes the reconstruction of a segment of Point Lookout Drive from San Sebastian to Pirates Cove.

Mr. Lopez detailed the project budget, and stated for both of the construction projects, total expenditures are \$800,000. The professional services by ARKK Engineers, LLC is a proposal for \$98,150 and is an additional cost. Therefore, the total cost for construction and professional services is \$898,150, which will be funded through the recent bond package and Street Sales Tax Fund.

Councilmember Bryce Klug inquired on the funding for the street replacement project. City Manager Jason Reynolds indicated \$1 million would be from the FY21 bond recently approved by Council, with the remaining \$800,000 to be funded from the Street Sales Tax Fund. Overall, the City will be investing \$1.8 million in replacing aging streets. Mr. Reynolds noted this agenda item only related to the engineering for the street replacement project.

Councilmember Phil Johnson inquired on the chronological sequence of the project. City Manager Reynolds indicated staff is working with the Infrastructure Committee, and noted the Committee is encouraging the City to seek a grant for drainage on Point Lookout. Despite this preference, Mr. Reynolds noted the engineering services for this drainage is within the proposal, as a contingency. Additionally, the engineering is for the 15 street sections is included in the proposal. Mr. Reynolds noted staff will proceed on the street sections in the chronological order as deemed by the Infrastructure Committee.

It was moved by Councilmember Phil Johnson, seconded by Councilmember Ashley Graves, to approve a professional services proposal from ARKK Engineers, LLC in the amount of \$98,150.00.

Motion passed 7 – 0.

**Consider and take action, in response to a request for proposals (Bid No. 2021-08), to award a contract for bank depository services**

Finance Director Csilla Ludanyi noted the City received one response to a Request for Proposal for Bank Depository Services. The one response was received from Allegiance Bank. She noted the proposals were evaluated on the five criteria set forth in the RFP, including aggregate cost of banking services, ability to provide services required, customer service capability, location in relation to the City and City limits, creditworthiness of the bank, experience and continuity of bank and bank officials, and other public entity references, and completeness and clarity of the proposal.

Finance Director Ludanyi indicated Allegiance Bank scored the full percentage on all the categories. The detailed analysis was provided in the Council packet but can be summarized by noting the entire proposal is consistent with the current levels of service or higher. The City is very satisfied with the service it has received from Allegiance Bank over the last five years. The City recommends awarding the contract to Allegiance Bank.

Councilmember Bryce Klug inquired if there should be any concern that only one proposal was received. Ms. Ludanyi responded that there is no concern, as with transparency in banking, it is clear who is the City's current vendor. In the competitive banking market, this would have been a deterrent to other banks.

Councilmember Sandra Mossman applauded Finance Director Ludanyi on the excellent work. She inquired whether the banking depository contract was always to be a five year term. Ms. Ludanyi indicated it was a three-year contract, with the option to renew for two more. Either party can withdraw from the contract after three years.

It was moved by Mayor Pro Tem Don Matter, seconded by Councilmember Matt Prior, to award a contract in response to Bid No. 2021-08 Bank Depository Services to Allegiance Bank.

Motion passed 7 – 0.

**Received the Certified Tax Year 2021 Anticipated Collection Rate, the Tax Year 2020 Excess Debt amount, and the Tax Year 2020 Prior Year Tax Refunds amount from Ann Harris Bennett, Harris County Tax Assessor/Collector**

Finance Director Csilla Ludanyi indicated that the Harris County Tax Assessor-Collector's office has certified the anticipated tax collections for the 2021 Tax Year to be 99.6%, as required by Sec. 26.04(h). The certified collection rate is the Tax Assessor-Collector's estimate of the total debt collections, which includes current and delinquent years, including penalty and interest, divided by the current fiscal year's required debt payments. This rate is used in the calculation of the Voter Approval Rate and, if other than 100% is used, the following year's calculation would, in effect, be penalized.

The Tax Assessor-Collector Certification is required by the Texas Property Tax Code, Section 26.04(b) and must be received by the governing body in order for the Tax Assessor-Collector to provide the 2021 No New Revenue Rate and the Voter Approval Tax Rate. Ms. Ludanyi noted this 99.60% collection rate is entered on Line 43 of the 2021 Voter Approval Rate Worksheet.

Councilmember Bryce Klug inquired on the possibility of refunds due to court decisions. Ms. Ludanyi noted that there can be litigation on homeowner values. When the court decision is finalized, any differences are refunded to prior years. Finance Director Ludanyi indicated last year \$22,000 was refunded, although the adjustment was not specific to FY21. This refund does affect the No-New Revenue rate.

It was moved by Councilmember Ashley Graves, seconded by Councilmember Sandra Mossman, to receive the Certified Tax Year 2021 Anticipated Collection Rate, the Tax Year 2020 Excess Debt amount, and the Tax Year 2020 Prior Year Tax Refunds amount from Ann Harris Bennett, Harris County Tax Assessor/Collector.

Motion passed 7 – 0.

**Received the estimated taxable value required by Texas Tax Code Sec. 26.01(a-1) for Tax Year 2021**

Finance Director Csilla Ludanyi indicated that Texas Tax Code Section 26.01(a-1) requires that “If by July 20 the appraisal review board for an appraisal district has not approved the appraisal records for the district as required under Section 41.12, the chief appraiser shall not later than July 25 prepare and certify to the assessor for each taxing unit participating in the district an estimate of the taxable value of property in the taxing unit.” The estimated taxable value for the City of Nassau Bay is \$701,272,849.

The Tax Year 2021 Certified Tax Roll will be completed and submitted to the City at the end of August or beginning of September and will be provided to City Council for receipt at the September City Council meeting. Ms. Ludanyi noted this estimate of taxable value is used to calculate the No-New-Revenue and Voter-Approval Tax Rates as required by Truth-In-Taxation. The No-New-Revenue and Voter-Approval Tax Rates that were calculated based on this estimate are the legal required rates to guide the City’s tax rate setting process.

It was moved by Councilmember Bryce Klug, seconded by Councilmember Phil Johnson, to receive the estimated taxable value required by Texas Tax Code Sec. 26.01(a-1) for Tax Year 2021.

**Motion passed 7 – 0.**

**EXECUTIVE (CLOSED) SESSION**

**Tabled Executive Session as authorized by Texas Government Code, Chapter 551, Open Meetings, Subchapter D, Exceptions to Requirement that Meetings be Open**

Mayor Bob Warters respectfully requested that the Executive Session be removed from the Council meeting agenda due to technical difficulties and asked for it to be reconvened when all members were in attendance in person. The agenda item was posted as follows:

1. §§551.074 Personnel – Discuss the employment, evaluation, compensation, goals, and duties of the City Manager.

It was moved by Mayor Pro Tem Don Matter, seconded by Councilmember Matt Prior, to table the Executive Session, §§551.074 Personnel – Discuss the employment, evaluation, compensation, goals, and duties of the City Manager, until the next City Council meeting.

Motion passed 7 – 0.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 8:40 p.m.

Minutes approved as submitted and/or amended this 13th day of September A.D. 2021.

CITY OF NASSAU BAY, TEXAS



---

Robert L. Warters  
Mayor

ATTEST



---

Sandra V. Ham  
City Secretary