



City Manager's Friday Morning Memo

November 30, 2018

Administration

- Save the date for next weekend! First is the Annual Holiday in the Park event hosted by the Nassau Bay Special Events Committee on Saturday, December 8th, from 2:00pm to 4:00pm at Howard Ward Park. Families will have an opportunity to meet Santa, play in the snow, ride a tube down the snow slide, sing carols and much more. Toys for Tots will also be accepting unwrapped gifts at the holiday event. Continue the festivities with the annual Clear Lake Boat Parade! The parade kicks off in the Nassau Bay lagoon with fireworks at 6:00pm. Join the fun and watch the parade on the boardwalk for fireworks, decorated boats, and music! For more information on Holiday in the Park and the Clear Lake Boat Parade, please visit www.nassaubay.com/specialevents.

Public Works

- Water Plant Operations: No problems were reported.
- CIP Water Tank Painting: Bids are under review and a recommendation will be submitted to City Council for approval at the December 10th Council meeting.
- Waste Water Operations: No problems reported.
- Storm Water Lift Station A: A new VFD was installed. Both pumps are operational.
- Existing City Lights: Electrical breakers on the old lights on Cape Bahamas were removed.
- San Sebastian Median: Crews filled in ruts and low spots in the median.
- Upper Bay Palm Tree Lighting: Crews are performing preventative maintenance by sealing the palm tree lights. Crews will also install the green and red light covers for Christmas.
- David Braun Park Canoe Ramp Build Project: Final site cleanup, signage and the installation of a ladder is needed to complete the project. The ladder has been ordered.
- Clear Creek Channel Sign: A new City sign was installed in Clear Creek entering Nassau Bay waters for boaters.
- Upper Bay Boardwalk Flower Bed: Masonry repairs were completed at one of the flower beds along the boardwalk. Flowers will be planted in time for the boat parade.
- Public Works Relocation: Staff is in the process of packing office equipment and supplies from the Upper Bay location to the existing Fire Department at 120 Surf Court. The relocation process will be completed by mid-next week. Work activities will be limited next week until Public Works administrative staff is operational for the residents.



Police Department

- Officer Travis Richardson will be starting with the Nassau Bay Police Department on Monday, December 17, 2018.

Fire Department

- Fire Station / EMS Facility Update: The Fire Department will begin moving items today (November 30th). Over 90% of the department is packed and will be loaded on a trailer in preparation of the move. The Department's goal is to be responding out of the new station by 6:00pm on Saturday. Additionally, EMS has started packing and plans to be out of their space no later than Tuesday, December 4th.
- Are you looking for an exciting and gratifying way to serve your community while building comradery in a team of diverse people that represent the best of what our community has to offer? If so, the Nassau Bay Volunteer Fire Department may be the place for you! The department is comprised of approximately 40 to 50 individuals who live in or near Nassau Bay and respond to all types of emergency calls – fires, vehicle accidents, rescues, medical emergencies, etc. All training necessary to contribute as a responding member can be provided after joining the department. As a fully volunteer organization, the efforts of those who choose to serve as members are the lifeblood of the department. If you are interested in joining the department, please stop by the fire station to meet some of our members and learn more about how you can contribute to this worthy effort. The best time to come by is on a Tuesday evening, as the Department holds training from 7:00pm to 9:00pm. Thank you for supporting the Nassau Bay Volunteer Fire Department, we hope you'll stop by!



City Calendar

- **Coffee with the City Manager** ~ December 7, 9:00 AM @ Texas Citizens Bank
- **Holiday in the Park** ~ December 8, 2:00 PM @ Howard Ward Park
- **Clear Lake Boat Parade** ~ December 8, 6:00 PM @ Nassau Bay Lagoon
- **City Council Meeting** ~ December 10, 7:00 PM @ Nassau Bay City Hall
- **City Hall Closed in Observance of Christmas** ~ December 24 & December 25