



City Manager's Friday Morning Memo

November 2, 2018

Administration

- **November 6, 2018 Election:** Today (November 2nd) is the last day of early voting. The nearest early voting place for City of Nassau Bay residents is Freeman Branch Library (16616 Diana Lane). Today's early voting hours are from 7:00am to 7:00pm. Nassau Bay City Hall will be a polling place for Precinct #307 on Election Day, November 6, 2018. Hours of operation are from 7:00am to 7:00pm. On Election Day, a voter must vote at the polling location designated by their precinct.
- **KNBB Fall Sweep:** Keep Nassau Bay Beautiful (KNBB) will host its first annual Fall Sweep for the City of Nassau Bay Parks on November 3rd, from 8:30am to 11:30am. Volunteers are asked to meet at the pavilion in David Braun Park at 8:30am to sign up and receive instructions, maps, and equipment.



The planned activities include:

- Activities in Swan Lagoon Park will include trimming of tree and shrub branches over the walking path; raising the paver stones in the circle at Clippers Cove; and general trash pick-up.
- Activities in David Braun Park will include weeding three large concrete planters; painting the three planters; and general trash pick-up. Trash will also be picked up along the Berm Trail to the Peninsula, augmented by trash pick-up along the Clear Creek shoreline from the Peninsula Gate through David Braun Park by a kayak group.
- Activities in Howard Park will include staining the wooden gazebo; re-staining two wooden benches; removing dead crape myrtles; and general trash pick-up.

Volunteers will be asked to select an activity and join KNBB in sprucing up the City's parks! For more information, please contact Roscoe Lee at roscoe.lee@nassaubay.com.

- **Street Eatz Party:** Another great Street Eatz Party in the books! View photos of the party and all of the fun, food, and music on our [Facebook](#) page. Thanks to all involved in creating another successful Street Eatz! Many thanks to our sponsors, Houston Methodist Clear Lake, Houston Food Truck Association, Okies Yardhouse, and the NASA Area Management District.



Public Works

- Water Plant Operations: No problems were reported.
- CIP Water Tank Painting: The Senior Water Plant Operator is currently working with the tank inspectors to inspect the ground storage tank. Advertising is currently in progress to bid on painting the tank.
- New water meter boxes have been placed at locations where broken meter boxes existed.
- Waste Water Operations: No problems reported.
- During the recent rain event on Wednesday, the City recorded 2.4 inches of rain. All storm water pump stations were fully operational.
- Storm Water Pump Station "A" Upper Bay: New VFD on order. One 6-inch pump is in operation.
- Storm Water Catch Basins: All storm water catch basins have been cleared of trash and debris.
- San Sebastian Existing Street Lights: A photocell was replaced to ensure lights turned off properly.
- Existing street light repairs were completed at Harbour Drive and Martinique Drive.
- Existing City Lights: Crews are currently removing breakers supplying power to the existing white lights. The meter boxes will be removed by the service provider. Crews have removed two street light poles.
- The NASA Parkway CenterPoint black decorative lights were repaired and are now operational from Upper Bay Road to Bal Harbour Drive.
- Peninsula Maintenance: Crews mowed and cleaned.
- Canoe Ramp Build at David Braun Park: Crews continue to work on the canoe ramp, but due to this week's rain, the project is behind schedule. The frame and stabilized rock were installed at the location.
- Street Eat: The event was a success. The stage, bar, and all other equipment have been removed, cleaned, and stored.
- KNBB Fall Sweep: Crews are pressure washing areas and gathering supplies for the Fall Sweep event on Saturday, November 3rd.
- Staff has prepared the City for the 5K Health Fun Run also scheduled on Saturday, November 3rd.

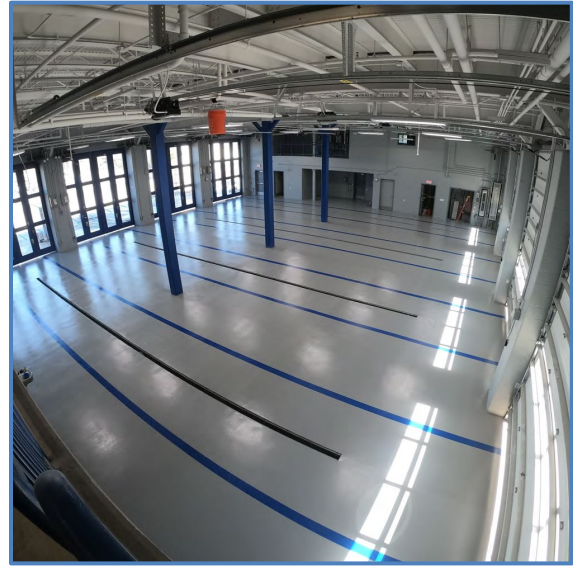
Police

- The Nassau Bay Police Department will be assisting with the 5K Health Fun Run on Saturday, November 3rd.



Fire Department

- At the Monday, October 29th Economic Development Corporation meeting, Fire Chief Tom George updated Corporation members of the current progress of the Fire Station / EMS Facility construction. He also presented photos of the building in progress.



City Calendar

- **KNBB Fall Sweep** ~ November 3, 8:30 AM @ David Braun Park
- **Election Day** ~ November 6, 7:00 AM to 7:00 PM @ City Hall Council Chamber
- **Coffee with the City Manager** ~ November 9, 9:00 AM @ Texas Citizens Bank
- **City Hall Offices Closed in Observance of Veterans Day** ~ November 12
- **City Council Meeting** ~ November 13 (Tuesday), 7:00 PM @ City Hall Council Chamber
- **Arbor Day Ceremony** ~ November 15, 9:30 AM @ Howard Ward Park