



## City Manager's Friday Morning Memo

March 15, 2019

### Administration

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- **Prescription Drug Take Back:** On Saturday, April 27, from 10:00am to 2:00pm, the Nassau Bay Police Department, in partnership with the Drug Enforcement Administration (DEA), will hold a Prescription Drug Take Back event. This event will give the community an opportunity to rid their homes of potentially dangerous, expired, unused, and unwanted prescription drugs. Citizens can bring any pills for disposal to the parking lot of Nassau Bay City Hall (1800 Space Park Drive, Nassau Bay, TX). The Department will have a drive through drop-off set up in the parking lot to collect and dispose of the prescription drugs. You will not need to leave your vehicle. Be aware the DEA cannot accept liquids, needles, or sharps, so ONLY pills or patches will be accepted. The service is free and anonymous, no questions asked.
- **Small Business Workshop:** Eager to start a business? Join us on March 21st at 9:00am for our Small Business Workshop to learn about the “Basics of Starting a Small Business” (how to get started, fundamentals of business plan development, organizational structure). In this seminar, you will learn the important basics needed to start and run a successful business. This seminar is for people considering going into business for the first time. You will walk away with good ideas and guidelines to help you start smart and grow smart. The workshop is free, but [online registration](#) is required.
- **Beautification Day:** On Saturday, March 30th, join your neighbors for the Garden Club's annual [Beautification Day](#). Individuals, families, young, and old – come by yourself or bring anyone who loves to garden – are invited to help in this once a year beautification project! Meet at 8:00am at the Pavilion at David Braun Park for a light breakfast and coffee before we beautify our community by cleaning up and planting flowers in the gardens, medians, and green spaces throughout Nassau Bay.
- **Easter in the Park:** Get ready for the fastest two minutes in April, Nassau Bay's Annual Easter Egg Hunt! [Easter in the Park](#) is fun for the whole family – hop on over to David Braun Park on Sunday, April 7th at 2:00pm for the egg hunt and photo board selfies with our very special guest, the Easter Bunny. Many thanks to the Nassau Bay Special Events Committee for their efforts in ensuring a great time!

### Public Works

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- Water Plant Operations: No problems reported.
- Waste Water Plant Operations: No problems reported.
- Water meters were read for utility billing.
- CIP Water Tank Painting: Painting is in progress. Interior painting is 95% complete.



- CIP David Braun Pavilion Mechanical Roof Replacement: The project is complete with a new metal roof, gutter system. Additionally, the building has been pressure washed. The street crew is pulling new wire to re-install outside perimeter light.
- Weekly maintenance checks at the Saturn fountain were completed.
- Storm water pump station weekly checks were completed.
- Storm water catch basins were cleared of trash and debris after the recent rain events.
- Existing Street Light Poles: Ten (10) existing poles were removed.
- Crepe myrtles are currently being trimmed in the City due to infestation of ball moss. They will be trimmed only on top and not cut from the main trunks.
- David Braun Park Pavilion: Six (6) bulbs were replaced.
- David Braun Park Spillway Bridge: Crews are replacing structural support screws and bolts to ensure proper structural support.
- A Street Task Force meeting was held on March 11th.
- Field Operator II Robert Villanueva and Plant Operator I Ross Patrick attended a Mosquito Spraying Applicators training on March 13th.

## Police Department

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- The Nassau Bay Police Department, along with 16 other law enforcement agencies in the area, is currently participating in a Spring Break DWI Initiative, organized by Harris County Pct. 8 Constable Office. The mission of this collaborative initiative is to provide a proactive law enforcement response to reduce or significantly impact the number of alcohol related crashes that result in serious bodily injury or death. Everyone is reminded to drink responsibly, and use a designated sober driver or ride sharing services if you have been drinking.

## City Calendar

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- **Parks & Recreation Meeting** ~ March 20, 6:00 PM @ City Hall Conference Room
- **Small Business Workshop** ~ March 21, 9:00 AM @ City Hall Council Chambers
- **Coffee with the City Manager** ~ March 22, 9:00 AM @ Texas Citizens Bank
- **Council Planning Workshop** ~ March 29, 1:00 PM @ City Hall Council Chambers
- **Beautification Day** ~ March 30, 8:00 AM @ David Braun Park Pavilion
- **Easter in the Park** ~ April 7, 2:00 PM @ David Braun Park
- **City Council Meeting** ~ April 8, 7:00 PM @ City Hall Council Chambers
- **Prescription Drug Take Back** ~ April 27, 10:00 AM @ City Hall Parking Lot
- **Street Eat Party** ~ April 27, 6:00 PM @ Nassau Bay Town Square