



## City Manager's Friday Morning Memo

March 1, 2019

### Administration

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- **Annual Peninsula Clean-up:** Thanks to all of the volunteers that helped with the Annual CCEF Clear Creek & Nassau Bay Peninsula Cleanup on Saturday, February 23rd! There was an excellent volunteer turnout and the weather cooperated! Trash and debris filled up a 6' x 12' trailer. Thank you volunteers and Clear Creek Environmental Foundation.



- **FEMA Training:** Police Chief Tim Cromie attended the FEMA ICS 300 and ICS 400 classes this past week in Baytown.
- **Beautification Day:** Join us on Saturday, March 30th for Beautification Day, the City and the Garden Club's once a year beautification project! Meet at 8:00am at the Pavilion at David Braun Park (18900 Upper Bay Rd) for a light breakfast and coffee before we beautify our community by cleaning up and planting flowers in the gardens, medians, and green spaces throughout Nassau Bay. This volunteer event is also a great way to meet your Nassau Bay neighbors!

### Public Works

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- A major water break repair was completed at the 18800 block of Point Lookout Drive. Concrete contractors are submitting a quote for street repairs.
- An excavation at 1406 Saxony Lane was completed to determine a water leak. It was found to be not on the City's water main line or service line / tap.
- A minor water repair is scheduled at 18816 Cape Charles Lane, weather pending. Line locates have been called.
- Water Plant Operations: No problems reported.
- Waste Water Plant Operations: No problems reported. The generator is starting to malfunction. A new starter has been ordered.
- 18214 Upper Bay (Post Office): The sewer service line was damaged by massive roots. The City is waiting on a quote from contractors for repairs for a new section of pipe and sewer tap. The Post Office will assume responsibility for the service line section.
- Tennis Court Lighting (FEMA Funded Repairs): Electrical contractors are almost complete, but staff found a couple small electrical issues needing correction.
- CIP Water Tank Painting: Painting is in progress. Rain has caused delays in work.



- CIP David Braun Pavilion Mechanical / Old Restroom Roof Replacement: The project is 90% completed. Rain has caused delays.
- CIP Nassau Bay Landscape Amenity: Bid opening was held on February 28th.
- FEMA David Braun Park Pavilion Repairs: Bid opening was held on February 28th.
- Weekly maintenance checks of the Saturn fountain were completed.
- Storm water pump station weekly checks were completed.
- Catch basins were cleared of trash and debris due to the rain event.
- San Sebastian Light: A light and 220 feet of new wire was installed by the Point Lookout entrance and is now in service.
- Old White Street Light Concrete Bases: Eleven (11) concrete bases were removed.
- CenterPoint Lights 2019 Phase I: Public Works Director received maps of the next 50 lights to be installed. Recommendations were sent back to CenterPoint representative.
- Crepe myrtles are currently being trimmed in the City due to infestation of ball moss. They will be trimmed only on top and not cut from the main trunks.

## City Calendar

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- **Coffee with the City Manager** ~ March 8, 9:00 AM @ Texas Citizens Bank
- **City Council Meeting** ~ March 11, 7:00 PM @ City Hall Council Chambers
- **Beautification Day** ~ March 30, 8:00 AM @ David Braun Park Pavilion
- **Easter in the Park** ~ April 7, 2:00 PM @ David Braun Park
- **Street Eat Party** ~ April 27, 6:00 PM @ Nassau Bay Town Square