



City Manager's Friday Morning Memo

February 22, 2019

Administration

- **Annual Peninsula Clean-up:** Volunteers are needed tomorrow! The Clear Creek Environmental Foundation's Annual Clear Creek & Nassau Bay Peninsula Cleanup is tomorrow, Saturday, February 23rd. This cleanup is vital to keeping our waters and the peninsula a clean and safe place for people and wildlife. Each year, volunteers pick up tons of waste, including everything from plastic bottles and paper to washing machines and abandoned boats. No need to sign up in advance, just show up at the Nassau Bay peninsula entrance gate at 8:30am. We hope to see you there!
- **Emergency Management:** The City of Nassau Bay, along with the Nassau Bay Police Department and the Nassau Bay Volunteer Fire Department, held an emergency management drill on Wednesday, February 20th. Fire Chief Tom George led staff through the exercise with the goal of helping Nassau Bay develop a plan to ensure continuity of operations – the drill overall was designed to help Nassau Bay become a safer, more prepared environment.
- **Certification of Unopposed Candidates:** City Secretary Sandra Ham issued the official Certification of Unopposed Candidates for the May 4th Election, which is distributed to Council and all appropriate election-related representatives. This certification is given as provided for in Section 2.051 – 2.053, Texas Election Code, Certification of Unopposed Candidates. This certification declares all councilmember races are unopposed, and effectively, the City of Nassau Bay can officially move towards cancellation of the May 4th General Officers' Election.



Police Department

- **Welcome Officer Brown:** We are happy to welcome Officer Clint Brown to the Nassau Bay Police Department and community. Officer Brown was sworn in on Tuesday, February 19th. He will begin his field training program before his final evaluation in several months. At that time, he will be assigned to the patrol division. Officer Brown has six years of experience in law enforcement with the Dickinson Police Department, where he has served as a Jail Technician, Dispatch / Communications Operator and most recently, Police Officer. Clint graduated from the College of the Mainland Police Academy in October 2018 and was licensed as an officer in November of that same year. Officer Brown is married and has one son. Welcome to Nassau Bay Officer Brown!





Public Works

- A concrete sidewalk repair was completed at 1890 Saxony in Queens Court. The repair was a result of a previous water leak.
- Water Plant Operations: No problems reported.
- Waste Water Plant Operations: No problems reported.
- Water meters are in the process of being read for Utility Billing.
- Tennis Court Lighting (FEMA Funded Repair): Electrical contractors have mobilized and are on site, weather pending. Periodically there will be power outages at the tennis courts. Notifications signs will be placed on the gates.
- CIP Water Tank Painting: In progress.
- CIP David Braun Pavilion Mechanical Roof Replacement: The contractor has mobilized and is working, weather pending.
- Maintenance work was performed on several Public Works assets, such as the Humvee, Backhoe, and Jet trailer.
- The Saturn fountain weekly maintenance checks are completed.
- Storm water pump station weekly checks were completed.
- Catch basins were cleared of trash and debris due to the recent rain event.
- San Sebastian Light: A cement pedestal was installed in preparation for a light to be installed next week.
- Tree trimming in the City is in progress. Next week crews will be diverted to trim the crepe myrtles in the City and on NASA Parkway. The crepe myrtles will be trimmed only on top and not cut from the main trunks.
- A new flatbed one-ton truck was delivered for the Parks Department.
- The tennis court wind nets were realigned and secured.
- Peninsula Clean Up: Supplies and equipment were collected for the February 23rd clean up event at the peninsula.
- American Flags were removed along NASA Parkway after being placed out for Presidents' Day.
- Public Works Director Paul Lopez attended the City of Houston co-participants meeting on February 20th.

City Calendar

- **CCEF Annual Cleanup** ~ February 23, 8:30 AM @ Nassau Bay Peninsula
- **Coffee with the City Manager** ~ March 1, 9:00 AM @ Texas Citizens Bank
- **City Council Meeting** ~ March 11, 7:00 PM @ City Hall Council Chambers



- **Beautification Day** ~ March 30, 8:00 AM @ David Braun Park Pavilion
- **Street Eat Party** ~ April 27, 6:00 PM @ Nassau Bay Town Square