

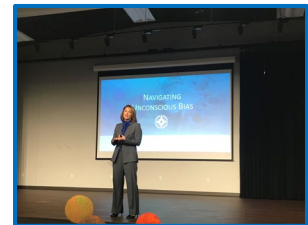


## City Manager's Friday Morning Memo

April 5, 2019

### Administration

- **Easter in the Park:** Get ready for great family FUN this weekend. Join us for Nassau Bay's Annual Easter Egg Hunt! [Easter in the Park](#) is a great outing for the whole family – hop on over to David Braun Park on Sunday, April 7th at 2:00pm for the egg hunt and photo board selfies with our very special guest, the Easter Bunny.
- **Municipal Budget Cycle:** City Secretary Sandra Ham and Deputy City Secretary / Municipal Court Administrator Catrina Maxwell attended the TMCCP Municipal Budget Cycle Seminar in Round Rock, Texas on April 4th and 5th. Both learned more in depth about all aspects of the Municipal Budget Cycle, including the importance of a municipal budget, budget types and components, disaster management and budget policy, and recommended practices for municipalities. Attendance of this seminar is a requirement towards earning the Texas Registered Municipal Clerk (TRMC) designation.
- **SHRM Conference “Boldly Go”:** Human Resources Manager Chani Honeycutt attended the Texas Bay Area SHRM Conference on April 4th in Friendswood, Texas. The theme of the conference was “Boldly Go” – speakers inspired HR professionals to tackle the future of Human Resources and to take a proactive approach to challenges the profession faces.



### Public Works

- American Water Works Association Conference: Public Works Director Paul Lopez and Water / Waste Water Operators attended the Texas American Water Works Association Conference in Houston from April 3rd to April 5th.
- Water Plant Operations: No problems reported.
- Water meter shut offs were conducted on April 2nd for non-payment.
- Waste Water Plant Operations: No problems reported.
- CIP Water Tank Painting: In progress.
- CIP David Braun Sidewalk Replacement: Completed.





- Storm Water Pump Station Improvements Project: Crews mobilized and started work on Sea Cove Court.
- Weekly maintenance checks at the Saturn fountain were completed.
- Storm water pump station weekly checks were completed.
- City Sprinkler Irrigation Repairs: Parks crews continued on irrigation leak repairs.
- Beautification Day: Staff worked the event and supported the Garden Club. The event was successful.
- Easter in the Park: All parks have been prepared for Easter in the Park. Worked included laying ant bait and ensuring the park was clean of trash and debris.
- Storm Water Project: Public Works received the Tripod Rescue Package. This item was needed for safety and rescue.

## City Calendar

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- **Easter in the Park** ~ April 7, 2:00 PM @ David Braun Park
- **City Council Meeting** ~ April 8, 7:00 PM @ City Hall Council Chambers
- **Coffee with the City Manager** ~ April 12, 9:00 AM @ Texas Citizens Bank
- **EDC Meeting** ~ April 22, 7:00 PM @ City Hall Council Chambers
- **Prescription Drug Take Back** ~ April 27, 10:00 AM @ City Hall Parking Lot
- **Street EatZ Party** ~ April 27, 6:00 PM @ Nassau Bay Town Square
- **CCISD Board of Trustees Candidates Election** ~ May 4, 7:00 AM @ City Hall Council Chambers
- **Hurricane Preparedness Seminar** ~ May 6, 6:00 PM @ Fire & EMS Station Training Room