



City Manager's Friday Morning Memo

March 29, 2019

Administration

- **Beautification Day:** Tomorrow (March 30th) join your neighbors for the Garden Club's annual [Beautification Day](#). Individuals, families, young, and old – come by yourself or bring anyone who loves to garden – are invited to help in this once a year beautification project! Meet at 8:00am at the Pavilion at David Braun Park for a light breakfast and coffee before we beautify our community by cleaning up and planting flowers in the gardens, medians, and green spaces throughout the City. Tomorrow's projects include:
 - Shoreline cleanup
 - Planting and mulch at Nassau Bay Swimming Pool
 - Planting flowers at Pocket Park (Founder's Park)
 - Planting and mulch at the Clippers Square entrance wall and circle
 - Planting flowers on the Upper Bay planters on the boardwalk
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- **Houston's Best & Brightest 2019:** Human Resources & Special Events Manager Chani Honeycutt attended the 2019 Houston's Best And Brightest Companies To Work For celebration on March 28th. Chani accepted the award on behalf of the City and employees. As the only municipality in the Greater Houston area to receive this award, this recognition is proof that our employees are the very heart of this organization.
- **Easter in the Park:** Get ready for the fastest two minutes in April, Nassau Bay's Annual Easter Egg Hunt! [Easter in the Park](#) is fun for the whole family – hop on over to David Braun Park on Sunday, April 7th at 2:00pm for the egg hunt and photo board selfies with our very special guest, the Easter Bunny. Volunteers are also needed! We need help with the following tasks:
 - Easter Bunny Helpers / Egg Tossers Pre-event
 - Egg Race Sheriffs
 - Pre-race Games, Post-egg Race Games
 - Selfies with the Easter Bunny
 - Cleanup / Leave No Trace
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Volunteers can [sign up here \(online link\)](#). Please help the Nassau Bay Special Events Committee put on the best Easter Egg Hunt ever!



Fire Department

- On Saturday March 30th and Sunday March 31st, the Nassau Bay Volunteer Fire Department will be conducting Boat Operator & Water Search training. The classroom portion will be conducted in the training room at the new Fire & EMS Station. The water portion will be conducted in Clear Lake and the Nassau Bay Lagoon along Upper Bay Road. This is a regional training event with other agencies participating. Up to five (5) public safety boats will be operating in the water during this training event.



Police Department

- On Thursday, March 28th, Police Chief Tim Cromie and Office Manager Tiffany Hatton attended an update on transitioning crime reporting to the FBI Uniform Crime Reporting (UCR) Program. This transition is from the current Summary Reporting System (SRS) to the National Incident-Based Reporting System (NIBRS). The FBI is scheduled to fully transition to NIBRS by January 1, 2021. Unlike data reported through the UCR Program's traditional Summary Reporting System (SRS)—an aggregate monthly tally of crimes—NIBRS goes much deeper with its ability to provide circumstances and context for crimes like location, time of day, and whether the incident was cleared. The NBPD is planning to transition to NIBRS well prior to 2021.

Public Works

- Water Plant Operations: No problems reported.
- Previous Water Leaks: Crews put sand and grass sod at the 18800 block of Point Lookout, in Pocket Park, and at 1830 Saxony.
- Waste Water Plant Operations: No problems reported.
- CIP Water Tank Painting: In progress. Completion is scheduled for 30 days as planned.
- CIP David Braun Sidewalk Replacement: Contractors began making the sidewalk from the new parking lot to the dog park to the small gazebo south of the dog park. Approximately 2,200 square feet of new concrete will be poured, which will include drainage. During this time, 16 tons of crush granite will be placed in the dog park, along with drainage work.
- Dog Park Completed: Sidewalk construction is completed. The Dog Park will be open this evening (March 29th).
- Weekly maintenance checks at the Saturn fountain were completed.
- Storm water pump station weekly checks were completed.



- Storm Water Pump Station Improvements Project: Phase 1 of the Storm Water Pump Stations Improvements Project will begin next week. This project will last three (3) months. During this time, general preventative daily maintenance of the City will be performed on a daily basis. This will include tree trimming and special request by residents. All crews will be assisting on this project, unless an emergency occurs.
- Public Works Facility Generator Maintenance: A new battery was installed. New belts are on order due to a generator operations failure.
- 18802 Point Lookout Drive Street Panel replacement: Contractors removed and replaced the street panel this weekend. The Street Supervisor inspected the forms and pour.
- City Sprinkler Irrigation Repairs: Parks crews have turned on the City's irrigation system and started making repairs. Additionally, they will be replacing backflow prevention devices.
- David Braun Park Playground Area: Crews replaced new lighting fixtures throughout the Park. These lights are brighter than previously installed older lights.
- Beautification Day: Parks crews reviewed areas of the City and have picked up flowers / mulch to support Beautification Day on March 30th. Notification signs were placed at the medians and in the City.

City Calendar

- **Beautification Day** ~ March 30, 8:00 AM @ David Braun Park Pavilion
- **NBVPD Boat Operator & Water Search Training** ~ March 30 & March 31 @ Clear Lake & Nassau Bay Lagoon
- **CCISD Board of Trustees Candidates Forum & Reception** ~ April 4, 5:00 PM @ City Hall Council Chambers
- **Coffee with the City Manager** ~ April 5, 9:00 AM @ Texas Citizens Bank
- **Easter in the Park** ~ April 7, 2:00 PM @ David Braun Park
- **City Council Meeting** ~ April 8, 7:00 PM @ City Hall Council Chambers
- **Prescription Drug Take Back** ~ April 27, 10:00 AM @ City Hall Parking Lot
- **Street Eat Party** ~ April 27, 6:00 PM @ Nassau Bay Town Square
- **CCISD Board of Trustees Candidates Election** ~ May 4, 7:00 AM @ City Hall Council Chambers
- **Hurricane Preparedness Seminar** ~ May 6, 6:00 PM @ Fire & EMS Station Training Room