

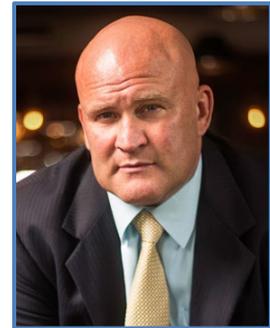


City Manager's Friday Morning Memo

June 14, 2019

Administration

- **Remembering Former City Manager Chris Reed:** On behalf of the City of Nassau Bay, the Mayor, Council, staff, and volunteers, we would like to send our condolences to the family and friends of Police Chief Chris Reed in this very difficult time of great loss to our community. Former City Manager Chris Reed will forever be remembered in our hearts as a great man and dedicated public servant. Memorial services for Chief Reed will be held beginning at 10:00am today (Friday, June 14th) at Clear Creek Community Church. At approximately 11:30am a Memorial Procession in honor of Chief Reed will leave the Clear Creek Community Church and travel through League City, Kemah, and Nassau Bay. Citizens can view the procession from NASA Parkway to show support and pay their respects – if you choose to do so, please only view the procession from safe viewing locations along NASA Parkway.



City Hall will be also closed today to allow employees to attend the memorial service. Nassau Bay will resume operations on Monday, June 17th.

CCISD will be collecting monetary funds on behalf of the Reed family through their CCISD Cares Program. For those wishing to make a monetary donation to the Reed family, you can do so by clicking on the link on the CCISD website: www.ccisd.net/ccisdcares.

- **Welcome Councilmember Bob Warters:** At the June 10th City Council meeting, Councilmember Bob Warters received his Certificate of Election and was sworn in for a two-year City Council term by City Attorney Dick Gregg, Jr. In addition, current Councilmembers Don Matter and John Mahon were sworn in and pledged to serve another two-year term on City Council.



- **Texas Bay Area SHRM Monthly Meeting:** Human Resources Manager Chani Honeycutt attended the Texas Bay Area SHRM monthly meeting on June 13th, which included an FMLA/ADA extended session with Trisha Barita, managing attorney of Barita Law Group. The meeting included an in-depth review of FMLA/ADA and current cases affecting Human Resources professionals from the private and public sector.



- **TMCCP City Secretary Certification Training:** City Secretary Sandra Ham and Deputy City Secretary / Municipal Court Administrator Catrina Maxwell attended the TMCCP “How Emotional Intelligence Influences Strong Leadership & Ethical Behavior” seminar in League City, Texas on June 13th and 14th. Both learned more about various aspects of emotional intelligence, including what emotional intelligence is and how it works, ethics basics, how emotional intelligence impacts ethics and leadership, and how municipal leaders impact ethical behavior. Attendance of this seminar is a requirement towards earning the Texas Registered Municipal Clerk (TRMC) designation.

Police Department

- While the procession following the funeral service of Police Chief Chris Reed is traveling along NASA Road 1, all westbound traffic will be shut down. As the procession approaches Nassau Bay, all northbound and southbound streets will be closed until the procession has completely passed through the City. The eastbound lanes of traffic will remain open to vehicular traffic. Any pedestrians observing the procession are asked not to attempt to enter the center median for safety reasons. Drivers in the area at this time are advised to reduce their speed, be observant of pedestrian traffic, and use extreme caution.

Building Department

- Nassau Bay has adopted a new Schedule of Fees for building, plumbing, electrical, mechanical, fire, and miscellaneous permits and related inspections. You can find the full schedule of fees at www.nassaubay.com/PermitFees. In the recent legislative session, Governor Greg Abbott approved House Bill 852, which drastically changed the way Nassau Bay determines building permit and inspection fees. The City has worked diligently to ensure this newly approved fee schedule adequately covers the costs of the work performed by the Building Department. This new fee schedule is not a response by the City to collect additional fee revenue. Nassau Bay's new Building Department fees and charges apply to permit applications and inspections that are filed on or after May 21, 2019 (per the House bill).

Public Works

- Water Operations: Normal water operations.
- Waste Water Plant Operations: No problems reported.
- CIP LED Street Signs: All LED street signs on NASA Parkway are now operational.
- CenterPoint LED Street Light Project: Pole installation is in progress.
- Solar Light Cleaning: Crews cleaned inside of the solar lights along Harbour Drive and David Braun Park to remove bugs and cobwebs.
- A concrete driveway approach and 20 feet of curb at San Sebastian Lane at St. Thomas the Apostle Episcopal Church was poured. This work was performed as a result of a



previous water leak. Driveway will be stripped of forms and ready for normal traffic on Monday, June 17th.

- 1800 Block of Antigua: Twenty (20) feet of curb was poured due to a previous water break.
- FEMA David Braun Park Pavilion Repair Project: Preparation of concrete work is in progress.
- Storm water pump station weekly checks were completed.
- Storm Water Improvement Project: Seven (7) pumps and the VFDs were delivered to the warehouse. Flanges are currently being drilled out. A 6x10 electrical support pad was poured at the David Braun Park pump station site. Electrical weather head work is in progress. CenterPoint electrical work is expected to be completed by June 28th.
- The concrete sidewalk repair of the David Braun Park walking path is now complete. The section was removed to install three discharge pipes for the new storm water project.
- Lake Nassau Aerator: The big aerator in Lake Nassau is scheduled to be removed, due to noise levels when in operation. The aerator will continue to be in operation in order to maintain proper dissolved oxygen levels.
- Palm Tree Trimming along NASA Parkway: Tree trimming is expected to be completed by today (Friday, June 14th).
- American Flags along NASA Parkway: American flags have been proudly displayed along NASA Parkway for Flag Day and will remain displayed to celebrate both NASA's 50th Apollo celebration and Nassau Bay's Fourth of July celebration.

City Calendar

- **Coffee with the City Manager** ~ June 21st, 9:00 AM @ Texas Citizens Bank
- **Fourth of July Parade** ~ July 4th, 6:00 PM
- **City Council Meeting** ~ July 8th, 7:00 PM @ City Hall Council Chambers
- **Apollo Celebration – Cocktail Reception** ~ July 20, 6:00 PM @ Hilton
- **Apollo Celebration – Movie in the Park** ~ July 21, 8:00 PM @ Howard Ward Park