



## City Manager's Friday Morning Memo

May 31, 2019

### Administration

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- **Leadership Clear Lake Graduation:** Congratulations to City Secretary Sandra Ham and Public Works Field Operator II Robert Villanueva! On Wednesday, May 29th, Sandra and Robert graduated from the Clear Lake Area Chamber of Commerce's Leadership Clear Lake Program. The Leadership Clear Lake Program is designed to educate and equip the future leaders of our region by providing them with the skills they will need to excel. Over the course of 10 months, the group covered topics such as: Leading from Strengths, Visionary Leadership, Building a Team, Planning & Setting Priorities, and Managing and Leading Change. Congrats Leaders! 
- **David Braun Park Pavilion Closure:** The David Braun Park Pavilion was closed on May 28th and will remain closed until mid-September for repairs. Contractors mobilized and started removing the basketball court concrete floor. Staff will excavate and determine if any water, sewer or drainage lines are buried underneath. Please exercise caution when traveling around/near the construction site. We thank you for your patience during this time of construction! 
- **Hurricane Season Begins:** June 1st marks the start of the 2019 hurricane season, but being prepared is an ongoing process. This year weather experts are predicting a slightly above-average Atlantic hurricane season. They are forecasting 14 named storms, four of those could become hurricanes, and two could possibly reach major hurricane strength. The Atlantic hurricane season runs from June 1st to November 30th, but the peak of the season on average occurs from mid-August to mid-October. To learn more about this year's hurricane season, and find helpful links and information, visit the City's website at [www.nassaubay.com/prepare](http://www.nassaubay.com/prepare).
- **Apollo 50th Celebration:** Save the dates for the weekend of July 20th and July 21st! The City of Nassau Bay, along with the Hilton Houston NASA Clear Lake, will be hosting a two-day celebration commemorating the 50th anniversary of NASA's Apollo 11 Lunar Mission. Watch out for more information in the coming weeks!

### Public Works

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- Waste Water Plant Operations: No problems reported.



- Storm water pump station weekly checks were completed.
- Water Plant Operations: The SCADA controls are experiencing problems, causing issues with controlling the plant. The recent CIP Tank Painting project caused a drop in the system pressure and the plant was run on manual override. An electrician is scheduled to install new probes and the SCADA will be back on line. Provisions are in place to ensure the City will not experience a future loss of pressure.
- Rain Event: On Thursday, May 30th, the City received 0.6 inches of rain. No problems were reported.
- Storm Water Pump Station Improvements Project: The last shipment of check valves were delivered. Once the creek tide is low, crews will mobilize to install the 15-inch valve and install the remainder of the discharge line. Crews are installing channel iron bracing to the new electrical panel support system. Pumps are scheduled to be delivered at the beginning of June.
- A new stop sign was installed at Upper Bay Road and Space Park Drive.
- Street Lights Repairs: Repairs were performed on Prince William Lane and at Kingstown Lane.
- Saturn Fountain: A new filter assembly is currently being installed. Crews are attempting to complete the repair and have the fountain in operation by the weekend.
- Repairs of the sprinklers located at NASA Parkway are in progress.
- Mulch was installed in low spots at the David Braun Park playground.
- A Smart Phone Meter Reading (SPMR) training was held for department staff who perform the monthly water meter reads.
- American Flags were removed along NASA Parkway after Memorial Day.

## Police Department

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- Officer Hank Hughes recently attended the Texas Court Bailiffs Training Conference held in Austin, Texas. The conference is designed for officers serving in Texas municipal courts with an emphasis on court security. Some of the topics included Court Security Screening and the 4th Amendment, 1st Amendment issues, and dealing with sovereign citizens. Officer Hughes currently serves as the Bailiff for the Nassau Bay Municipal Court and has been certified as a Court Security Specialist since 2016.

## City Calendar

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- **Hurricane Season Begins** ~ June 1st
- **Planning Commission Meeting** ~ June 4th, 6:00 PM @ City Hall Council Chambers
- **Coffee with the City Manager** ~ June 7th, 9:00 AM @ Texas Citizens Bank
- **City Council Meeting** ~ June 10th, 7:00 PM @ City Hall Council Chambers