

**MINUTES
SPECIAL MEETING
CITY OF NASSAU BAY
CITY COUNCIL
SEPTEMBER 24, 2007
5:30 PM**

MEMBERS OF COUNCIL PRESENT: Mayor Don Matter and Councilmembers John Haugen, Bette Johnson, and Ron Swofford.

MEMBERS OF COUNCIL ABSENT: Councilmembers David Braun, Mark Denman, and Joe Stilwell.

OTHER CITY OFFICIALS PRESENT: City Manager John Kennedy, City Secretary Pat Jones, Finance Director David Quick, Building Official Larry Boles, and Fire Chief Tom George.

Rollin Gardner, Architect for this project, was also present

PRESIDING: Mayor Matter.

CALL TO ORDER

Mayor Matter called the meeting to order at 5:44 (Councilmember Haugen had been delayed in traffic).

ROLL CALL

Mayor Matter announced a quorum was present.

NEW BUSINESS

Resolution Accepting Bid for Nassau Bay Fire Station

City Secretary Jones read the caption of the resolution:

CAPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASSAU BAY, TEXAS, ACCEPTING BID IN RESPONSE TO AN INVITATION TO BID FOR NASSAU BAY FIRE STATION.

(Said Resolution is of record in Resolution Book No. 16 of the City of Nassau Bay, Texas, being Resolution No. R2007-1757).

City Manager Kennedy said six bids were received. Architect Rollin Gardner and Jimmy Thompson of Claunch & Miller, the City's engineering firm, have checked references of the Spigener Corporation, the low bidder, and recommend the award of the bid to this company.

Mr. Kennedy said Spigener's low bid was more that we were expecting, but that it also included a 10% contingency of \$35k. We shouldn't have to spend all of that, Mr. Kennedy said. City Manager Kennedy listed the various funds where the money would be taken for the award of this bid.

In general discussion, it was said there is a penalty of \$200 a day if the work is not completed by January 31, 2008. There was discussion about whether it was a good idea to spend an extra \$7k, which was one of the alternates, to partially brick the front and south side of the building.

It was asked if the doors would be new, and Mr. Gardner said they would because it was too expensive to retro-fit the doors at the current fire station and get them certified. Plus, there would be the down-time when the doors were removed and placed in the new building, leaving the current fire station without doors and exposed

Parking was discussed with it being said there wasn't a lot of space available. City Manager Kennedy said we hope to get an agreement with the business across the street so that firefighters responding to a call-out could park there if needed. It was said that when Public Works eventually moves to the building, parking would probably be adequate because several of the employees start their work day at the site at Lake Nassau Park and park their personal vehicles there.

When asked, Mr. Gardner said Spigener appears to be a woman-owned business.

When asked by Mayor Matter, Councilmember Haugen said the \$200 per day penalty for not completing the work on time is standard in the business.

There being no further discussion, it was moved by Councilmember Swofford, seconded by Councilmember Johnson, that the base bid of \$401,033.45, less the deduction of alternate #1 of \$7,550, resulting in a total bid of \$393,483.45, be accepted.


Motion passed 4 to 0

ADJOURNMENT

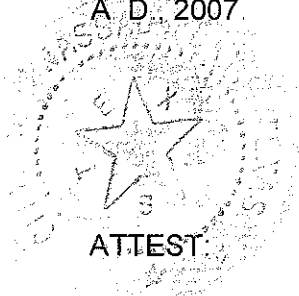
There being no further business, the meeting was adjourned at 5:59 pm.


Minutes approved as submitted and/or corrected this 8 day of October
A. D. 2007.

CITY OF NASSAU BAY, TEXAS



Donald C. Matter
Mayor


ATTEST:



Pat Jones, TRMC
City Secretary