



City Manager's Friday Morning Memo

January 18, 2019

Administration

- **Fire & EMS Station Grand Opening:** The Nassau Bay Volunteer Fire Department and City of Nassau Bay EMS invite you to the new Fire & EMS Station Grand Opening! Please join us tomorrow (Saturday, January 19th) at the new Fire & EMS facility located at 18295 Upper Bay Road, Nassau Bay, TX. The Dedication & Ribbon Cutting Ceremony will begin at 10:00am, with an Open House (lunch provided) at 11:00am.

Please come out with the family and join us for a special event showcasing the facility. Take part in a special ceremony dedicating the new station, go for a behind-the-scenes tour of the new building, and meet the team. There will be a special appearance by Sparky the Fire Dog for the kids.

- **CCEF Peninsula Cleanup:** Save the Date! Clear Creek Environmental Foundation's Annual Clear Creek & Nassau Bay Peninsula Cleanup will be held Saturday, February 23rd. This cleanup is vital to keeping our waters and the peninsula a clean and safe place for people and wildlife. Each year, volunteers pick up tons of waste, including everything from plastic bottles and paper to washing machines and abandoned boats. No need to sign up in advance, just show up at the Nassau Bay peninsula entrance gate (at 8:30am) to clean the peninsula or at the League City boat ramp at Highway 270 (at 8:00am) to clean up Clear Creek.

Be prepared to encounter wet and muddy conditions so wear appropriate clothing and shoes. Please bring your own gloves. Cleanup usually lasts until noon. All volunteers are greatly appreciated! For more information, you may contact Mayor Mark Denman, an active volunteer each year, by e-mail at mayor@nassaubay.com.

- **Welcome to Nassau Bay:** The City is excited to welcome to the Nassau Bay family our new Human Resources / Special Events & Communications Manager, Chani Honeycutt! Chani joins us from Clear Creek Independent School District's Safe and Secure Schools Department, and previously spent four years in the United States Coast Guard as a Petty Officer Boatswains mate. Welcome to Nassau Bay Chani!

Police Department

- Corporal Jerel Crowder is working on completing the yearly inspection of tow trucks and wrecker companies on the City's call out rotation list. Once the inspections are completed, Office Manager Tiffany Hatton will process the necessary paperwork and issue permits. Twenty-four (24) truck inspections for nine different companies were completed, with 24 permits to be issued. This is a yearly process to ensure the wrecker services and the trucks are in compliance with statutes and ordinances as required.



Public Works

- A major water leak repair was completed at 18599 Martinique Lane.
- Water Plant Operations: No problems were reported.
- CIP Water Tank Painting / Rehabilitation Project: Contractors have mobilized and will begin construction. Seventy-five (75) construction days were awarded to complete the project. Staff and the City Engineer are working with CenterPoint regarding electrical and structural concerns.
- Meter readings were completed with the City's new automated meter reading phones on January 15th and 16th. These new phones will improve the City's meter reading accuracy and save time.
- Waste Water Operations: No problems were reported.
- Public Works Facility Storage at WWTP: Welding and metal siding replacement repairs are complete.
- Welding repairs are in progress at the dog park facilities. These welding repairs are to strengthen the entrance gates.
- Storm water pump station checks performed.
- Storm water catch basins were cleared of trash and debris in anticipation of the possibility of rain this weekend.
- Preventative maintenance was performed on the Saturn fountain.
- Street lights were repaired at 18821 Windward Lane and 2029 Harbour Drive (across the street).
- David Braun Park Tennis Court Lighting: Electrical contractors are submitting a quote for electrical repairs.
- NASA Parkway oak tree trimming in progress.
- Palm Tree Preventative Maintenance Treatment: The palm trees located on NASA Parkway, Town Square / Marriott, and the park entrance at Lake Nassau, were treated with fungicide and fertilizer solution.
- Keep Nassau Bay Beautiful Strategic Plan: The Reflection Garden concrete base with bolts was removed from the ground.
- New Public Works Facilities: Improvements continue at the Public Works office, with focus on operations and maintenance of equipment.
- Approaching Cold Weather: Field Operators prepared the water, wastewater, and parks facilities for the predicted freezing weather conditions.

City Calendar

- **Fire Station Open House** ~ January 19, 10:00 AM @ New Fire & EMS Station
- **Parks & Recreation** ~ January 23, 7:00 PM @ City Hall Conference Room



- **Coffee with the City Manager** ~ January 25, 9:00 AM @ Texas Citizens Bank
- **Municipal Court Hearing** ~ January 29, 3:30 PM @ City Hall Council Chambers
- **EDC Meeting** ~ February 4, 7:00 PM @ City Hall Council Chambers
- **City Council Meeting** ~ February 11, 7:00 PM @ City Hall Council Chambers
- **Last Day to File Application for a Place on the General Election Ballot** ~ February 15, 5:00 PM @ Nassau Bay City Hall
- **CCEF Annual Cleanup** ~ February 23, 8:30 AM @ Nassau Bay Peninsula