



City Manager's Friday Morning Memo

February 15, 2019

Administration

- **Presidents' Day:** City administrative offices will be closed in observance of Presidents' Day on Monday, February 18th. The City will resume normal business hours on Tuesday, February 19th.
- **Annual Peninsula Clean-up:** Volunteers needed! The Clear Creek Environmental Foundation's Annual Clear Creek & Nassau Bay Peninsula Cleanup is Saturday, February 23rd. This cleanup is vital to keeping our waters and the peninsula a clean and safe place for people and wildlife. Each year, volunteers pick up tons of waste, including everything from plastic bottles and paper to washing machines and abandoned boats. No need to sign up in advance, just show up at the Nassau Bay peninsula entrance gate (at 8:30am) to clean the peninsula or at the League City boat ramp at Highway 270 (at 8:00am) to clean up Clear Creek.
- **Leadership Clear Lake:** City Secretary Sandra Ham and Field Operator II Robert Villanueva visited the Texas State Capitol on February 12th and 13th as part of the Clear Lake Area Chamber of Commerce's Leadership Clear Lake Program. Over the course of the trip, Sandra and Robert had the great opportunity to engage with several elected officials, including Texas General Land Office Commissioner George P. Bush and Texas Railroad Commissioner Ryan Sitton. A special highlight of the trip included a private reception with Texas Governor Greg Abbott.



Public Works

- A minor water leak was repaired on February 13th at 1890 Saxony in Queens Court. Another leak was discovered and repaired on February 14th. The concrete contractor will be on-site for 32 feet of sidewalk repair on Saturday, February 16th.
- There may be another small leak maybe under the street at the 18600 block of Point Lookout Drive by Pocket Park. The weekend Waste Water Plant Operator will monitor and pump out the pit if needed. Crews will schedule another repair next week due to a high possibility a portion of the street will need to be removed.
- Water Plant Operations: No problems reported.
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- Water meters are in the process of being read for Utility Billing.
- CIP Water Tank Painting: In progress.



- CIP David Braun Park Pavilion Mechanical Roof Replacement: The contractor has mobilized onsite.
- Approximately 500 feet of sanitary sewer jetting was performed in the 18200 block of Hereford.
- A storm water lift station meeting with contractors was held to gather quotes for the pump pit / discharge line upgrades at various storm water stations.
- Storm water pump station weekly checks were completed.
- Catch basins were cleared of trash and debris from the recent rain event.
- Five (5) existing street light poles were removed in the areas of Nassau Bay Drive, Carriage, San Sebastian, and Barbuda Lane.
- Public Works Storage Facilities: After the recent delivery of the new bucket truck, twenty-two (22) lights / ballasts were replaced at the old maintenance shop.
- Tree trimming is in progress and has begun on Davon Lane and Point Lookout Drive. Crews will continue trimming for the next few weeks between normal operations and emergencies.
- Tennis Court Lighting: Electrical work was scheduled for the beginning of next week. Contractors have mobilized. There will be periodic power outages at the tennis courts due to the work. Notifications signs will be placed on the gates.
- David Braun Park: Five (5) lights were repaired.
- Signs promoting the Annual Peninsula Clean-Up were placed in the medians.
- American Flags were proudly displayed along NASA Parkway for Presidents' Day.

City Calendar

- **City Hall Closed in Observance of Presidents' Day** ~ February 18
- **Coffee with the City Manager** ~ February 22, 9:00 AM @ Texas Citizens Bank
- **CCEF Annual Cleanup** ~ February 23, 8:30 AM @ Nassau Bay Peninsula
- **City Council Meeting** ~ March 11, 7:00 PM @ City Hall Council Chambers
- **Beautification Day** ~ March 30, 8:00 AM @ David Braun Park Pavilion
- **Street Eat Party** ~ April 27, 6:00 PM @ Nassau Bay Town Square